

FISCAL YEAR

2015  
2016

# COMPREHENSIVE BUDGET



SOUTHERN CALIFORNIA



ASSOCIATION of  
GOVERNMENTS

March 2015

Southern California Association of Governments

**COMPREHENSIVE BUDGET**

Fiscal Year 2015/16

Southern California Association of Governments  
FY 2015/16 Comprehensive Budget

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# SECTION I - OVERVIEW

## INTRODUCTION

This document contains the Southern California Association of Governments' (SCAG) Comprehensive Budget for Fiscal Year 2015/16.

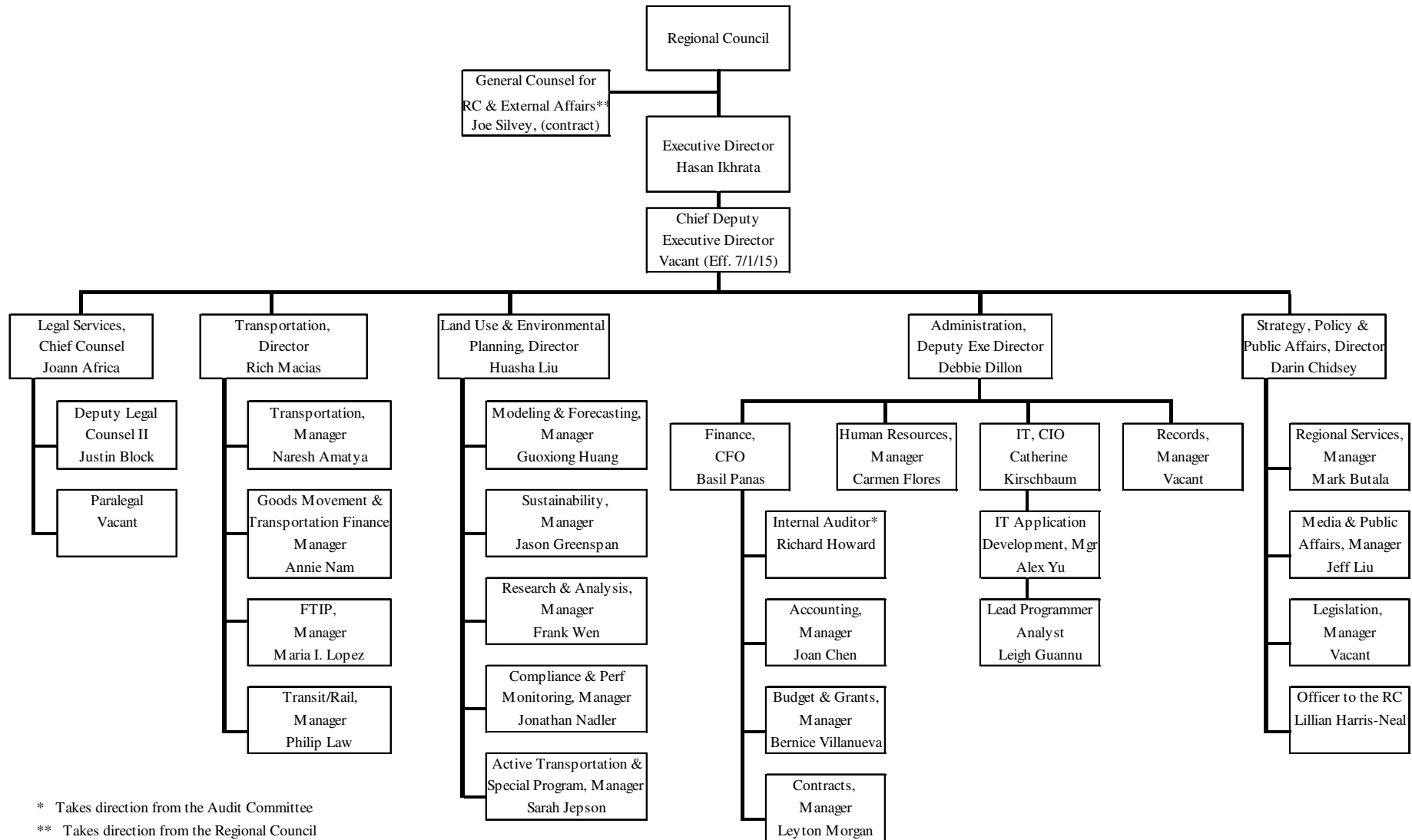
The total budget for the Association consists of:

- **The Overall Work Program (OWP)**  
*A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.*
- **The General Fund (GF)**  
*A budget that utilizes Association members' dues for activities not eligible for federal and state funding*
- **The Indirect Cost Budget (IC)**  
*The budget for the administrative and operations support of the Association*
- **The Fringe Benefits Budget (FB)**  
*The budget for the fringe benefits and leave time of Association employees*

This document is divided into three sections:

- An overview of the Association and its total budget
- A sub-section on each of the budget components
- A set of appendices that expand or provide more detailed information on budget content

# SCAG ORGANIZATIONAL CHART



## **The SCAG Organization**

The Southern California Association of Governments (SCAG), founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law, as a Regional Transportation Planning Agency for the six-county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. SCAG develops long range regional transportation plans including the sustainable communities strategy and growth components, regional transportation improvement programs, regional housing needs allocations, and a portion of the South Coast Air Quality management plans. SCAG also acts as an information clearinghouse and service provider supplying cities and counties with a wide array of demographic, forecasting, mapping and other regional statistics and data.

In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of Southern California cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

In addition to the six counties and 191 cities that make up SCAG's region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Of the 191 cities, 187 cities are due paying members. Additionally, SCAG Bylaws provides for representation of Native American tribes and Air districts in the region on the Regional Council and Policy Committees. All issues considered by the Regional Council must first come through one or more four policy committees (Transportation, Community, Economic and Human Development, Legislative/ Communications & Membership, Energy and Environment) or the Executive/Administration Committee which governs SCAG operations.

The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, California Transportation Commission, California Department of Transportation, etc.) SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) that represent SCAG's cities and counties.

SCAG increasingly relies on input from its constituent members, community leaders, and the Southern California citizenry. SCAG employs a staff of professional planners, modelers and policy analysts who examine the region's challenges and works collaboratively with all stakeholders to develop potential solutions to improve the quality of life in the region.

The framework for developing the 2015/16 Comprehensive Budget is SCAG's multi-year Strategic Plan that focuses on SCAG's vision and priorities and improves the organization and its operations. The FY 2015/16 Comprehensive Budget supports Strategic Plan Goal #3 – Enhance the Agency's Long Term Financial Stability and Fiscal Management. All projects and programs funded in the budget support at least one of the five Strategic Plan Goals.

# SCAG STRATEGIC PLAN

## Strategic Plan Components

### *Vision Statement*

*An international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California.*

### *Mission Statement*

*Under the guidance of the Regional Council and in collaboration with our partners, our mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians.*

### *Core Values*

#### **Collaboration**

*We foster collaboration through open communication, cooperation and a commitment to teamwork*

#### **Service**

*Our commitment to service and leadership is second to none*

#### **Trust**

*The hallmark of our organization is trust and is accomplished through a professional staff, transparency in decision making and objectivity and accuracy in our day-to-day work*

#### **Revolutionary**

*We are revolutionary in our thinking to achieve a cutting edge work program that is emulated by others*

#### **Sustainability**

*We work with our partners and local governments to achieve a quality of life that provides resources for today's generation while preserving an improved quality of life for future generations*

#### **Empowering**

*The empowering of staff occurs to reward initiative, confidence and creativity while promoting inclusionary decision-making*

#### **Rewarding**

*We promote a work environment that allows for professional and personal growth, recognizes astounding achievement, and makes a positive difference in the lives of the staff and the community*



## Strategic Plan Goals

### **GOAL #1**

*Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies*

#### **Objectives**

- Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans
- Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process
- Provide practical solutions for moving new ideas forward

### **GOAL #2**

*Obtain Regional Transportation Infrastructure and Sustainability Funding and Promote Legislative Solutions for Regional Planning Priorities*

#### **Objectives**

- Identify new infrastructure funding opportunities with state, federal and private partners
- Identify and support legislative initiatives
- Maximize use of existing funding by working with state and federal regulators to streamline project delivery requirements

### **GOAL #3**

*Enhance the Agency's Long Term Financial Stability and Fiscal Management*

#### **Objectives**

- Maximize available resources and funds to the fullest extent possible
- Maintain adequate working capital to support Planning and Operations in accordance with SCAG's Investment Policy guidelines
- Monitor and continuously improve agency-wide and user defined budget variance and financial performance reporting system
- Optimize Procurement Process

## ***Strategic Plan Goals ....cont'd***

### ***GOAL #4***

*Develop, Maintain and Promote the Utilization of State of the Art Models, Information systems and Communication Technologies*

#### ***Objectives***

- Develop and maintain planning models that support regional planning
- Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner
- Maintain a leadership role in the modeling and planning data/GIS communities
- Integrate advanced information and communication technologies

### ***GOAL #5***

*Optimize Organizational Efficiency and Cultivate an Engaged Workforce*

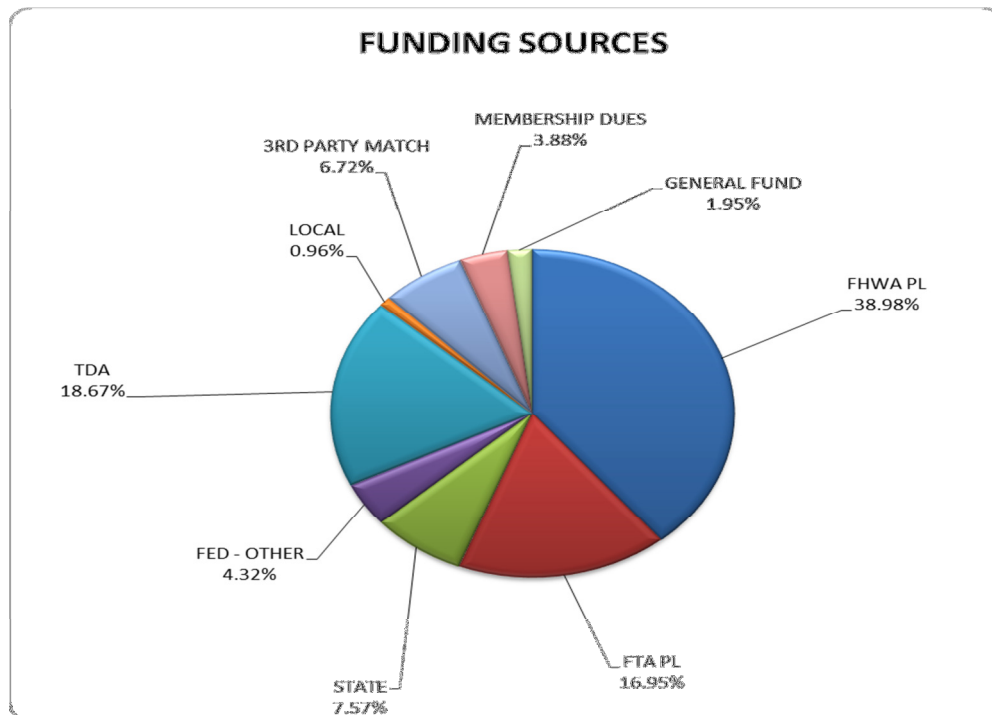
#### ***Objectives***

- Identify and advocate methods to increase the free flow of information between staff, RC and Policy Committee Members
- Identify and advocate informal methods to share information that improve team building, camaraderie and relationships
- Routinely review and refine the roles and responsibilities at all levels of the organization
- Invest in employees
- Periodically review and enhance Project Management Practices

# THE FY 2015/16 COMPREHENSIVE BUDGET

## How the Budget is Funded

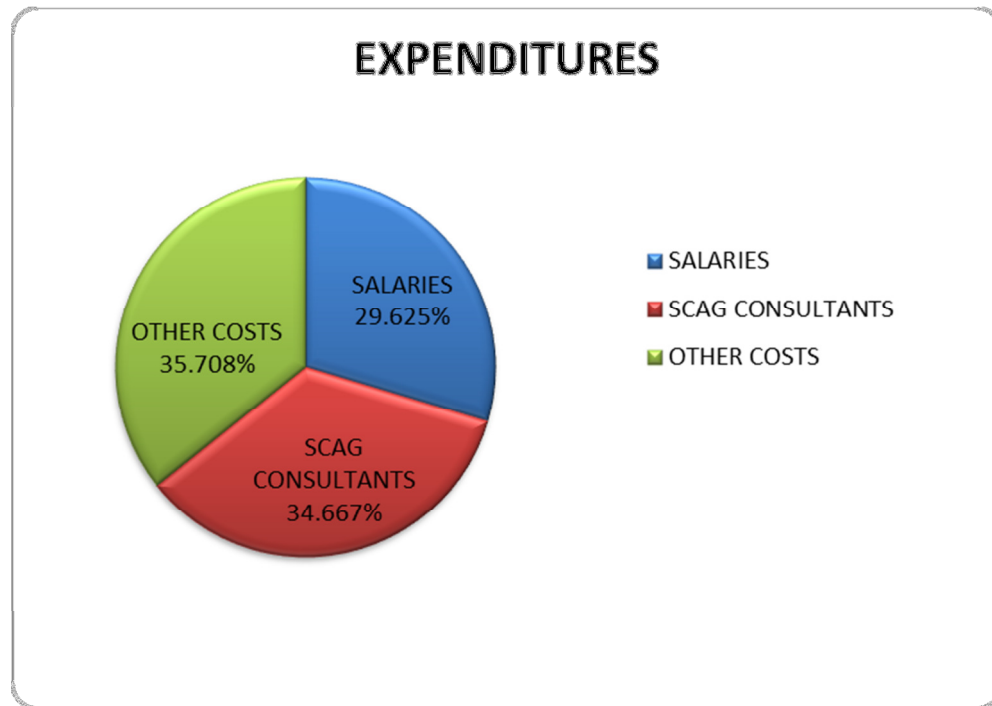
The Association receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists primarily of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds (PL) more information on CPG is detailed on page 14. The following chart illustrates the source and relative value funding sources.



| FUNDING SOURCE        | AMOUNT            |
|-----------------------|-------------------|
| FHWA PL               | 19,298,696        |
| FTA PL                | 8,394,357         |
| STATE                 | 3,747,584         |
| FED - OTHER           | 2,136,754         |
| TDA                   | 9,243,444         |
| LOCAL                 | 474,549           |
| 3RD PARTY MATCH       | 3,326,882         |
| MEMBERSHIP DUES       | 1,922,576         |
| GENERAL FUND          | 966,606           |
| <b>TOTAL REVENUES</b> | <b>49,511,448</b> |

## How the Budget is Allocated

The Association allocates its budget in three major categories. The following chart illustrates the relative values of each category.



| EXPENDITURES              | AMOUNT               |
|---------------------------|----------------------|
| SALARIES                  | \$ 14,667,963        |
| SCAG CONSULTANTS          | 17,164,110           |
| OTHER COSTS*              | 17,679,375           |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 49,511,448</b> |

\*Other includes benefits, direct and indirect non-labor costs (see page 11)

## Comprehensive Line Item Budget: FY 13 thru FY 16 Proposed

| GL Account | Line Item                          | FY13 Actuals  | FY14 Actuals  | FY15 Adopted  | FY16 Proposed | % Incr.<br>(Decr) |
|------------|------------------------------------|---------------|---------------|---------------|---------------|-------------------|
| 500XX      | Staff                              | \$ 12,412,903 | \$ 11,972,646 | \$ 13,911,013 | \$ 14,667,963 | 5%                |
| 54300      | SCAG consultant                    | 9,480,870     | 6,306,506     | 16,783,496    | 17,164,110    | 2%                |
| 54340      | Legal                              | 115,714       | 99,928        | 320,000       | 435,000       | 36%               |
| 54350      | Professional services              | 1,423,860     | 1,734,359     | 506,000       | 277,200       | -45%              |
| 55210      | Software support                   | 600,904       | 463,414       | 1,228,779     | 1,397,027     | 14%               |
| 55220      | Hardware support                   | 161,440       | 179,823       | 213,780       | 79,777        | -63%              |
| 55240      | Repair - maintenance               | 20,415        | 35,178        | 20,000        | 30,000        | 50%               |
| 5528X      | 3rd party contribution             | 2,748,777     | 2,958,698     | 3,277,479     | 3,442,350     | 5%                |
| 55400      | Office rent 818-office             | 1,470,762     | 1,527,123     | 1,582,877     | 1,582,877     | 0%                |
| 55410      | Office rent satellite              | 144,031       | 140,072       | 171,490       | 171,490       | 0%                |
| 55420      | Equipment leases                   | 114,855       | 71,487        | 108,979       | 126,186       | 16%               |
| 55430      | Equipment repair-maintenance       | 31,094        | 15,417        | 19,000        | 13,323        | -30%              |
| 55440      | Insurance                          | (114,860)     | 24,443        | 170,722       | 170,722       | 0%                |
| 55441      | Payroll / bank fees                | 24,839        | 21,448        | 25,000        | 25,000        | 0%                |
| 55460      | Materials & equipment < \$5,000    | 144,699       | 71,703        | 35,000        | 49,500        | 41%               |
| 55510      | Office supplies                    | 97,828        | 138,377       | 95,000        | 100,000       | 5%                |
| 55520      | Graphic supplies                   | 1,639         | 4,985         | 1,500         | 2,000         | 33%               |
| 55530      | Telephone                          | 179,453       | 186,510       | 189,800       | 150,000       | -21%              |
| 55540      | Postage                            | 10,026        | 62            | 5,000         | 10,000        | 100%              |
| 55550      | Delivery services                  | 7,514         | 5,125         | 5,000         | 5,000         | 0%                |
| 55600      | SCAG memberships                   | 127,845       | 103,047       | 137,313       | 193,401       | 41%               |
| 55610      | Professional memberships           | 15,449        | 11,572        | 12,719        | 13,700        | 8%                |
| 55620      | Resource materials                 | 233,262       | 202,118       | 92,800        | 110,727       | 19%               |
| 55700      | Depreciation - furniture & fixture | 52,931        | 51,532        | 5,738         | 45,000        | 684%              |
| 55710      | Depreciation - computer            | 119,890       | 124,907       | 69,136        | 75,000        | 8%                |
| 55715      | Amortization - software            |               | 37,642        | -             | 108,791       |                   |
| 55720      | Amortization - lease               | 8,415         | 5,532         | 7,786         | 10,000        | 28%               |
| 55730      | Capital outlay                     |               | -             | 542,106       | 542,106       | 0%                |
| 55800      | Recruitment - advertising          | 10,157        | 9,859         | 18,500        | 15,000        | -19%              |
| 55801      | Recruitment - other                | 26,594        | 14,786        | 22,000        | 25,000        | 14%               |
| 55810      | Public notices                     | 49,087        | 43,249        | 38,000        | 55,000        | 45%               |
| 55820      | Staff training                     | 147,963       | 53,521        | 80,000        | 81,500        | 2%                |
| 55830      | Conferences/workshops              | 4,239         | 40,868        | 33,850        | 41,850        | 24%               |
| 55860      | Scholarships                       | 14,000        | 14,000        | 14,000        | 32,000        | 129%              |
| 55914      | RC general assembly                | 334,058       | 339,782       | 400,000       | 500,000       | 25%               |

## Comprehensive Line Item Budget: FY 13 thru FY 16 Proposed (Continued...)

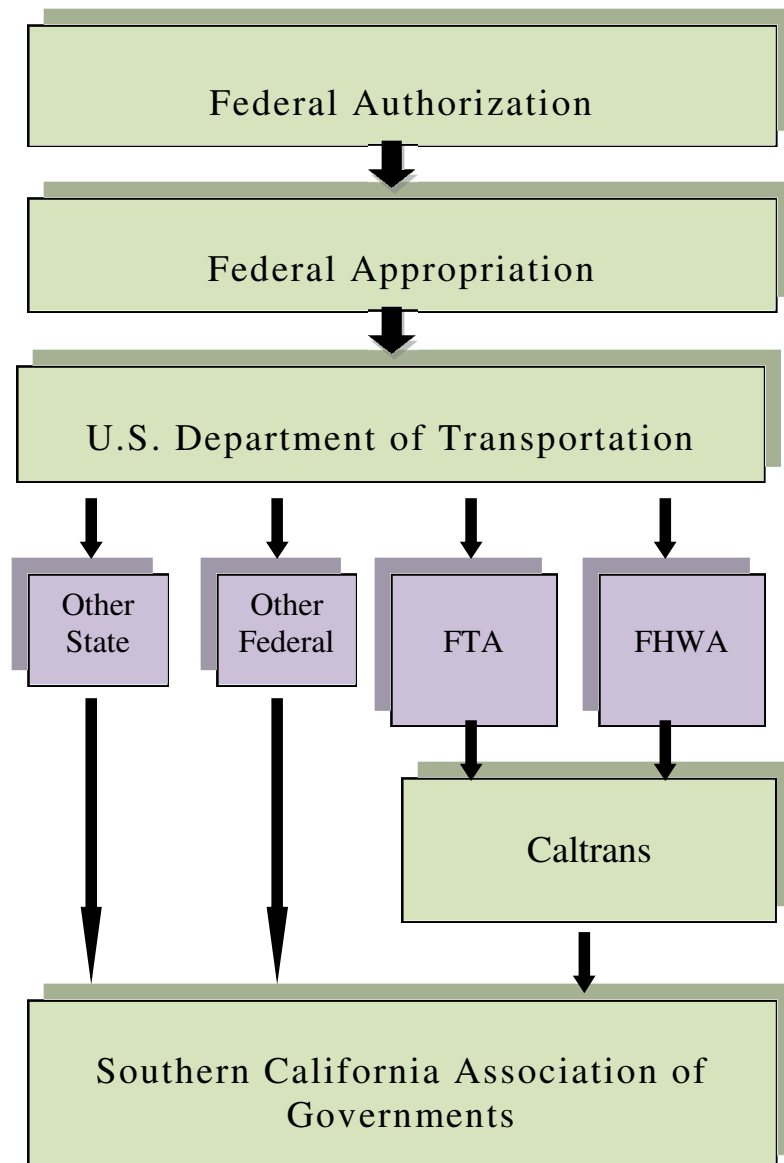
| GL Account | Line Item                           | FY13 Actuals      | FY14 Actuals      | FY15 Adopted      | FY16 Proposed     | % Incr.<br>(Decr) |
|------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 55915      | Demographic Workshop                |                   | 13,051            | 13,000            | 13,000            | 0%                |
| 55916      | Economic Summit                     | 56,937            | 64,951            | 50,000            | 57,000            | 14%               |
| 55917      | Labor Summit                        | 3,593             | 13,408            | 7,000             | 13,500            | 93%               |
| 55920      | Other meeting expense               | 122,117           | 72,271            | 125,898           | 121,200           | -4%               |
| 55930      | Miscellaneous other                 | 165,287           | 147,781           | 24,500            | 137,000           | 459%              |
| 55940      | Stipend-RC meetings                 | 200,600           | 177,570           | 211,440           | 230,000           | 9%                |
| 55950      | Temporary help                      | 123,114           | 6,751             | 53,500            | 148,748           | 178%              |
| 55980      | Contingency - General Fund          | (138,024)         | (29,637)          | -                 | -                 |                   |
| 56100      | Printing                            | 35,377            | 13,987            | 58,100            | 92,000            | 58%               |
| 58100      | Travel                              | 146,453           | 163,234           | 339,382           | 355,000           | 5%                |
| 58101      | Travel - local                      | 47,650            | 45,442            | 52,800            | 66,050            | 25%               |
| 58110      | Mileage                             | 75,945            | 97,562            | 99,325            | 112,725           | 13%               |
| 58150      | Staff lodging expense               | 7,385             | 1,443             | 13,000            | 8,000             | -38%              |
| 58200      | Travel-registration                 | 3,008             | 2,318             | 4,000             | 4,500             | 13%               |
| 58450      | SCAG rental vehicles                | 4,907             | 609               | 800               | 2,000             | 150%              |
| 58800      | RC sponsorships                     | 95,000            | 96,040            | 69,720            | 112,750           | 62%               |
| 60110      | Retirement-PERS                     | 2,701,087         | 2,778,887         | 3,436,984         | 3,772,724         | 10%               |
| 60120      | Retirement-PARS                     | 67,237            | 51,238            | 68,012            | 69,375            | 2%                |
| 60200      | Health ins. - active employees      | 1,237,516         | 1,200,276         | 1,305,600         | 1,334,400         | 2%                |
| 60201      | Health ins. - retirees PAYGO        | 488,283           | 488,747           | 544,277           | 570,065           | 5%                |
| 60202      | Health ins. - retirees GASB 45      | 370,718           | 398,254           | 358,092           | 359,375           | 0%                |
| 60210      | Dental insurance                    | 150,759           | 156,872           | 171,948           | 192,758           | 12%               |
| 60220      | Vision insurance                    | 29,852            | 43,883            | 49,307            | 55,322            | 12%               |
| 60225      | Life insurance                      | 92,297            | 75,351            | 76,153            | 76,153            | 0%                |
| 60240      | Medicare tax employers              | 160,560           | 138,436           | 194,271           | 204,631           | 5%                |
| 60245      | Social security tax employers       | 8,423             | 7,850             | 39,245            | 42,496            | 8%                |
| 60300      | Tuition reimbursement               | 22,138            | 3,745             | 27,360            | 16,416            | -40%              |
| 60310      | Transit passes                      | 107,096           | 122,519           | 115,884           | 139,068           | 20%               |
| 60320      | Carpool reimbursement               | 1,855             | 1,925             | 2,100             | 2,520             | 20%               |
| 60400      | Workers compensation insurance      | (50,480)          | 74,777            | 117,311           | 117,311           | 0%                |
| 60405      | Unemployment compensation insurance | 35,101            | 47,464            | 35,000            | 50,000            | 43%               |
| 60410      | Miscellaneous employee benefits     | 55,325            | 56,223            | 58,860            | 52,660            | -11%              |
| 60415      | SCAG 457 match                      | 109,447           | 120,675           | 123,500           | 113,000           | -9%               |
| 60450      | Benefits administrative fees        | 3,486             | 3,486             | 3,160             | 3,743             | 18%               |
| 60500      | Automobile allowance                | 16,200            | 16,200            | 16,200            | 9,600             | -41%              |
|            | Indirect Cost Carryover             | -                 |                   | (794,248)         | (892,242)         |                   |
|            | <b>Total</b>                        | <b>36,776,896</b> | <b>33,683,308</b> | <b>47,215,345</b> | <b>49,511,448</b> | <b>5%</b>         |

# SECTION II - BUDGET COMPONENTS

## THE OVERALL WORK PROGRAM (OWP)

### The Flow of Funds

In general, the majority of OWP funding comes to the Association via the Federal appropriations process. Some funding is directly allocated to the Association, and some is “passed through” via the California Department of Transportation (Caltrans).



## Summary of Revenue Sources

### Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called the Consolidated Planning Grant (CPG). In California, the four CPG fund sources are described below.

**1. Federal Highway Administration (FHWA) Metropolitan Planning Funds (FHWA PL)**

Metropolitan Planning Funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

**2. Federal Transit Authority Metropolitan Planning Section 5303 (FTA §5303)**

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

**3. FHWA State Planning and Research – Partnership Planning Element (SP&R)**

Caltrans is authorized by FHWA to award grants to MPOs for regional transportation planning studies with a statewide or multi-regional perspective and benefit. Caltrans awards these grants through an annual, competitive selection process.

**4. FTA State Planning and Research Section 5304 (FTA §5304)**

The FTA authorized Caltrans to competitively award grants to MPOs for projects that demonstrate consistency with the following state and federal transportation planning goals:



### **State Transportation Planning Goals**

- Improve Multimodal Mobility and Accessibility for All People: Expand the system and enhance modal choices and connectivity to meet the State's future transportation demands.
- Preserve the Multimodal Transportation System: Maintain, manage, and efficiently utilize California's existing transportation system.
- Support a Vibrant Economy: Maintain, manage, and enhance the movement of goods and people to spur the economic development and growth, job creation, and trade.
- Improve Public Safety and Security: Ensure the safety and security of people, goods, services, and information in all modes of transportation.
- Foster Livable and Healthy Communities and Promote Social Equity: Find transportation solutions that balance and integrate community values with transportation safety and performance, and encourage public involvement in transportation decisions.
- Practice Environmental Stewardship: Plan and provide transportation services while protecting our environment, wildlife, historical, and cultural assets.

### **Federal Transportation Planning Goals**

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
- Increase the safety of the transportation system for motorized and non-motorized users.
- Increase the security of the transportation system for motorized and non-motorized users.
- Increase the accessibility and mobility of people and freight.
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
- Promote efficient system management and operation.
- Emphasize the preservation of the existing transportation system.

These discretionary grants may be used for a wide range of transportation planning purposes that address local and regional transportation needs and issues. The implementation of these grants should ultimately lead to the adoption, initiation, and programming of transportation improvements. The Caltrans Division of Transportation Planning provides the following transportation planning grants:

- Strategic Partnerships
- Sustainable Communities

## **Local Funds**

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

### **Transportation Development Act (TDA)**

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate  $\frac{3}{4}$  of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

### **Cash Match/Local Funding**

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

### **In-Kind Match**

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

## The OWP Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis and:

- Introduces the agency;
- Provides users with an overview of the region; and
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30th of the following calendar year. Other uses for the OWP include:

- SCAG's project budget
- A contract and monitoring tool for federal, state, and local entities (to track completion of annual regional planning projects and expenditures of funds)
- An early reference for members of the public to know the "who/what/when/where/how much" for the SCAG regional planning activities

The OWP includes three component pieces:

### 1. **Prospectus**

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's regional planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The State Planning Emphasis Areas; and
- The progress made towards implementing the RTP/SCS

### 2. **Work Elements**

The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

### 3. **Budget Revenue & Summary Reports**

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal grants.

## The OWP Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

| Cost Category                          | Adopted FY15         | Proposed FY16        | Incr (Decr)         |
|--|----------------------|----------------------|---------------------|
| 500XX Staff                            | \$ 8,238,942         | \$ 9,003,375         | \$ 764,433          |
| 54300 SCAG consultant                  | 14,884,575           | 15,161,890           | \$ 277,315          |
| 54301 Consultant - Other               | -                    | -                    | \$ -                |
| 54350 Professional services            | 506,000              | 277,200              | \$ (228,800)        |
| 55210 Software support                 | 701,500              | 936,566              | \$ 235,066          |
| 55220 Hardware support                 | 100,000              | -                    | \$ (100,000)        |
| 55280 Third party contribution         | 3,277,479            | 3,442,350            | \$ 164,871          |
| 55520 Graphic supplies                 | -                    | -                    | \$ -                |
| 55600 SCAG membership                  | 6,000                | 6,000                | \$ -                |
| 55620 Resource materials/subscriptions | 60,000               | 65,000               | \$ 5,000            |
| 55810 Public notices                   | 33,000               | 50,000               | \$ 17,000           |
| 55830 Conferences/workshops            | 10,000               | 10,000               | \$ -                |
| 55920 Other meeting expense            | 86,698               | 26,000               | \$ (60,698)         |
| 55930 Miscellaneous other              | 5,000                | 40,000               | \$ 35,000           |
| 55950 Temporary Help                   | 15,000               | 110,248              | \$ 95,248           |
| 56100 Printing                         | 34,500               | 61,000               | \$ 26,500           |
| 58100 Travel                           | 195,332              | 213,500              | \$ 18,168           |
| 58101 Travel-local                     | 15,000               | 28,600               | \$ 13,600           |
| 58110 Mileage                          | 42,000               | 43,500               | \$ 1,500            |
| 58150 Staff Lodging Expense            | 4,000                | 5,000                | \$ 1,000            |
| 58200 Travel-registration              | 4,000                | 4,500                | \$ 500              |
| <b>Sub-total</b>                       | <b>\$ 28,219,026</b> | <b>\$ 29,484,729</b> | <b>\$ 1,265,703</b> |
| 50011 Fringe benefits                  | \$ 5,735,357         | \$ 6,263,181         | \$ 527,824          |
| 50012 Indirect costs                   | \$ 10,453,600        | \$ 10,874,355        | \$ 420,755          |
| <b>Total</b>                           | <b>\$ 44,407,984</b> | <b>\$ 46,622,266</b> | <b>\$ 2,214,282</b> |

Totals may not add due to rounding

The next page shows the same budget by project and major budget category.

| Work Element |   | FY16 Proposed Budget |                   |                   |
|--------------|---|----------------------|-------------------|-------------------|
|              |   | Total*               | SCAG              | SCAG Consultant   |
| 10           | System Planning   | 1,145,821            | 965,821           | 180,000           |
| 15           | Transportation Finance  | 1,498,072            | 598,072           | 900,000           |
| 20           | Environmental Planning  | 961,499              | 612,345           | 349,154           |
| 25           | Air Quality and Conformity  | 593,469              | 593,469           | -                 |
| 30           | Federal Transportation Improvement Program                            | 2,086,783            | 2,086,783         | -                 |
| 45           | Geographic Information System (GIS)                                   | 2,580,751            | 2,287,151         | 293,600           |
| 50           | Active Transportation Planning  | 1,445,970            | 1,020,970         | 425,000           |
| 55           | Regional Forecasting and Policy Analysis                              | 3,018,484            | 2,348,484         | 670,000           |
| 60           | Corridor Planning   | 89,971               | 89,971            | -                 |
| 65           | Local Planning Assistance for Sustainable Transportation and Land Use | 6,183,040            | 1,912,385         | 4,270,655         |
| 70           | Modeling  | 5,543,375            | 5,193,375         | 350,000           |
| 80           | Performance Assessment & Monitoring                                   | 1,167,812            | 1,157,812         | 10,000            |
| 90           | Public Information & Communication                                    | 1,767,528            | 1,667,528         | 100,000           |
| 95           | Regional Outreach and Public Participation                            | 3,154,879            | 2,704,879         | 450,000           |
| 100          | Intelligent Transportation System (ITS)                               | 42,211               | 42,211            | -                 |
| 120          | OWP Development & Administration                                      | 4,059,348            | 4,059,348         | -                 |
| 130          | Goods Movement  | 2,048,187            | 1,348,187         | 700,000           |
| 140          | Transit and Rail Planning   | 1,370,660            | 1,020,660         | 350,000           |
| 145          | Transit Planning Grant Studies & Programs                             | 1,958,870            | 86,468            | 1,872,402         |
| 220          | Strategic Growth Council (SGC) Proposition 84 Grant Award             | 1,403,079            | -                 | 1,403,079         |
| 225          | Special Grant Projects  | 3,074,653            | 786,653           | 2,288,000         |
| 230          | Regional Aviation and Airport Ground Access Planning                  | 606,537              | 506,537           | 100,000           |
| 260          | JARC/New Freedom Program Administration                               | 112,861              | 112,861           | -                 |
| 265          | So. Calif. Value Pricing Pilot Program                                | 651,016              | 251,016           | 400,000           |
| 266          | Special Funded Projects   | 50,000               | -                 | 50,000            |
| 267          | Clean Cities Program  | 7,389                | 7,389             | -                 |
|              | <b>Total Direct Costs</b>   | <b>46,622,266</b>    | <b>31,460,376</b> | <b>15,161,890</b> |

Totals may not add due to rounding

\*Includes indirect costs, fringe benefits, non-labor and in-kind match.

## OWP Program Summaries

The following section presents a brief description of each OWP Program objective and the Strategic Plan Goal it supports.

**010**

### SYSTEM PLANNING

**Manager:** Naresh Amatya

#### Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2015/16 will be to develop a draft 2016 RTP/SCS for formal public review and comments in the fall of 2015 with the goal of its adoption by the Regional Council in April 2016.

#### Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**015**

### TRANSPORTATION FINANCE

**Manager:** Annie Nam

#### Program Objective:

This work program is critical to addressing some of SCAG's core activities-specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2015/16, this work program will involve continued development of the 2016 RTP financial plan and including evaluation of business cases/plans, and alternative funding mechanisms for transportation.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

|            |                               |
|------------|-------------------------------|
| <b>020</b> | <b>ENVIRONMENTAL PLANNING</b> |
|------------|-------------------------------|

**Manager:** Jonathan Nadler

**Program Objective:**

Review environmental plans and programs as required by applicable federal and state environmental laws. Staff work will also include internal coordination to integrate the most recent environmental policies into future planning programs such as environmental justice and intergovernmental review. Provide staff support to the Energy and Environment Policy Committee.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

|            |                                   |
|------------|-----------------------------------|
| <b>025</b> | <b>AIR QUALITY AND CONFORMITY</b> |
|------------|-----------------------------------|

**Manager:** Jonathan Nadler

**Program Objective:**

Perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation conformity requirements and the RTP/SCS, and its amendments meet state SB 375 regional GHG emission reduction targets. Oversee and/or provide support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the ARB and air districts in the SCAG region in developing AQMPs/SIPs, including developing transportation conformity emission budgets to meet federal conformity requirements. Facilitate federally required interagency consultation via SCAG's Transportation Conformity Working Group, including the processing and acting as clearinghouse for the Particulate Matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of TCMs. Continue to track and participate in relevant air quality rulemaking.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**030****FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)****Manager:** Maria I. Lopez**Program Objective:**

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The currently approved FTIP is the 2015 FTIP and was federally approved and found to conform on December 15, 2015. The program contains approximately \$31.8 billion worth of projects in FY 2014/2015 - 2019/2020. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects for which approval from federal agencies is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the Regional Transportation Plan. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the Regional Transportation Plan to move forward toward implementation.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**045****GEOGRAPHIC INFORMATION SYSTEM (GIS)****Manager:** Frank Wen**Program Objective:**

To support SCAG's ongoing role as a Regional Information Center and manager for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of the agency and our partner agencies. This program will also provide data and information to stakeholders to promote economic development and enhance the effectiveness of decision-makers. Additional goals include leveraging data sharing opportunities among public agencies throughout the region and maximizing data sharing while minimizing agency costs. A top priority will be to provide training, data updating/sharing/standardizing and other GIS services to our local jurisdictions. Work will continue on the implementation of an Enterprise GIS system (including GIS hardware/software, GIS database, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan. The program will play an integral part in the development of the Federal Transportation Improvement Program, amendments to the 2012-2035 RTP/SCS, and development of the 2016 RTP/SCS and other planning activities.



**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**050****ACTIVE TRANSPORTATION PLANNING**

**Manager:** Sarah Jepson

**Program Objective:**

The 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) includes a significant increase in funding for Active Transportation to meet regional greenhouse reduction targets, enhance mobility, and improve public health. For Fiscal Year 2015/16, staff will continue to focus on activities to support the delivery of more active transportation projects in the region, including by administering Cycle 2 of the regional component of the Statewide Active Transportation Program, supporting countywide active transportation planning as part of joint-work programs with county transportation commissions, and providing technical assistance directly to cities through grants awarded through SCAG's Sustainability Program. Staff will also contribute to the development of the draft and final 2016 RTP/SCS and prepare an Active Transportation Appendix including policies and strategies for implementing the plan.

Staff will also lead the implementation of a Regional Active Transportation Safety and Encouragement Campaign with resources awarded from Cycle 1 of the Active Transportation Program. The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions.

Efforts will also be continued to develop regional capacity to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

This program also supports planning and analysis in other key policy areas including water and energy, as related to the development and implementation of the RTP/SCS.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**055****REGIONAL FORECASTING & POLICY ANALYSIS****Manager:** Frank Wen**Program Objective:**

The key focus of this work element is to develop regional and county-level population, household and employment estimates and projections, which will be used for the development of the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). Essential to the program is the development of state-of-the-art growth forecasting methodologies and technical tools, which have set the standard for regional growth forecasting. This program also addresses the following: show growth forecasts in terms of population, employment, households and how underlying growth assumptions and scenarios are related to congestion and transportation investment. Additional program objectives include the collection, processing and analysis of data used in support of the planning activities of the agency.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**060****CORRIDOR PLANNING****Manager:** Naresh Amatya**Program Objective:**

Provide input to the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Jason Greenspan

**Program Objective:**

SCAG's Sustainability Program is a core effort for implementing the 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS), as well as developing the 2016 RTP/SCS. The program demonstrates that the region can achieve both mobility and air quality goals through local land use and policy changes along with targeted transportation investments. Overall objectives of the Sustainability Program are met through the following projects:

**2016 RTP/SCS:** A priority for the Sustainability Department is to develop scenarios and policies for the 2016 RTP/SCS that will meet state guidelines for greenhouse gas emissions reductions.

**Sustainability Program Call for Proposals:** Collaborative assistance to member local governments and communities for coordinating sustainable transportation, land use and regional policies and issues in local planning. Emphases will include local and regional planning for greenhouse gas reductions, locally-applied "Green Region Initiative" strategies, public health impacts related to transportation activities, and assistance in General Plan updates.

**Local Technical Assistance:** Facilitation of the Toolbox Tuesdays Training Series to build local capacity in innovative and integrated transportation and planning tools.

**SCAG Sustainability Awards:** Awards Program for outstanding examples of integrated transportation and land use planning, implementing the 2012 RTP/SCS at the local level.

**CEO Sustainability Working Group:** Policy coordination among SCAG and CTCs for various sustainability issues related to implementation of the RTP/SCS and CTC Joint Work Programs, such as First mile/Last mile, complete streets, climate action plans, adaptation, and active transportation.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**070****MODELING****Manager:** Guoxiong Huang**Program Objective:**

Provide data and modeling services for the development and implementing of the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Develop tools and collect data for scenario development and the creation of small area growth forecasts. Promote communications between SCAG and local jurisdictions to facilitate local input and reach consensus on the region's demographic and employment growth forecast. Provide member agencies tools to analyze the impacts of their land use and planning decisions. Develop, maintain and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG's partners to advance the region's modeling practices.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**080****PERFORMANCE ASSESSMENT & MONITORING****Manager:** Jonathan Nadler**Program Objective:**

Provide performance assessment and monitoring of the SCAG region (particularly the implementation of the 2012 RTP/SCS) including growth and development, transportation system performance, environmental quality, and the socioeconomic well-being of the residents (e.g., income and housing affordability). The results of the monitoring and assessment provide the basis for policy-making including the development of the 2016 RTP/SCS and support plan implementation particularly in relation to regional transportation planning. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**090****PUBLIC INFORMATION & COMMUNICATIONS****Manager:** Jeff Liu**Program Objective:**

Develop and execute a comprehensive internal and external communications program that informs key audiences about SCAG programs, plans, initiatives and services via public relations, media relations, video production, website content management and print/graphic design.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**095****REGIONAL OUTREACH AND PUBLIC PARTICIPATION****Manager:** Mark Butala**Program Objective:**

Engage regional stakeholders in the SCAG planning and programming process through the support and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**100****INTELLIGENT TRANSPORTATION SYSTEMS (ITS)****Manager:** Philip Law**Program Objective:**

Continue to monitor progress of the adopted Regional ITS Architecture and document potential needs for future amendments. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

|            |   |
|------------|---|
| <b>120</b> | <b>OWP DEVELOPMENT &amp; ADMINISTRATION</b> |
|------------|---|

**Manager:** Bernice Villanueva

**Program Objective:**

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of the Metropolitan Planning Organization (MPO) and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

**Strategic Plan:**

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

|            |                       |
|------------|-----------------------|
| <b>130</b> | <b>GOODS MOVEMENT</b> |
|------------|-----------------------|

**Manager:** Annie Nam

**Program Objective:**

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process. In FY 2015/16, this work program will involve continuing efforts to refine and support the implementation of a comprehensive regional goods movement plan and strategy. This strategy includes proposals set forth in the adopted 2012 RTP/SCS. Specific initiatives include further assessment of warehousing and transload facilities, commercial border crossing activities, and coordination work with stakeholders for the East-West Freight Corridor. This work program will also involve staff support of MAP-21 implementation initiatives for freight.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**140****TRANSIT AND RAIL PLANNING****Manager:** Philip Law**Program Objective:**

Support and engage transit and rail operations in corridor and regional planning efforts and in further refining the transit and rail strategies in preparation for the 2016 RTP/SCS. Monitor FTA rulemaking related to new provisions in the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) and coordinate with transit operators to address new requirements related to transit safety and transit asset management, as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**145****TRANSIT PLANNING GRANT STUDIES & PROGRAMS****Manager:** Philip Law**Program Objective:**

Develop transit needs studies and programs that support the SCAG region and increase the human capital resources of the transit industry's workforce.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**220****SGC PROPOSITION 84 GRANT AWARD****Manager:** Jonathan Nadler / Jason Greenspan**Program Objective:**

As the MPO for the Region, SCAG is required pursuant to SB 375 to develop a Sustainable Communities Strategy (SCS) for inclusion in the 2012 RTP and must have in

place appropriate modeling capabilities and data to support analyses of SCS scenarios and other transportation, land use and socio economic variables.

The SGC planning grant is centered upon policy analysis, planning tools and best practices guide development, and planning demonstrations that facilitate the implementation of the RTP/SCS. The awards are given by the Strategic Growth Council and the funds will be administered by Caltrans (modeling) and California Department of Conservation (planning).

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

|            |                               |
|------------|-------------------------------|
| <b>225</b> | <b>SPECIAL GRANT PROJECTS</b> |
|------------|-------------------------------|

**Manager:** Alfonso Hernandez

**Program Objective:**

To fund specialized projects with grants and/or local funds contributed by other entities.

**Strategic Plan:**

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

|            |   |
|------------|---|
| <b>230</b> | <b>REGIONAL AVIATION AND AIRPORT GROUND ACCESS PLANNING</b> |
|------------|---|

**Manager:** Naresh Amatya

**Program Objective:**

Develop new 2040 regional aviation demand forecasts and an updated regional airport ground access element for the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies



**Manager:** Bernice Villanueva

**Program Objective:**

SCAG is the Designated Recipient of Federal Transit Agency (FTA) Job Access and Reverse Commute (JARC) and New Freedom program funds under 49 USC Sections 5316 and 5317, respectfully, for large urbanized areas (UZAs) with populations of 200,000 or more in Riverside and San Bernardino Counties, including Riverside-San Bernardino, Indio-Cathedral City-Palm Springs, Temecula-Murrieta, and Los Angeles-Long Beach-Santa Ana UZAs. As the Designated Recipient, SCAG is responsible for apportioning the county-level allocations of Program Funds and provides technical assistance in determining eligible projects.

As of Fiscal Year 2013, the new two-year transportation authorization, Moving Ahead for Progress in the 21st Century (MAP-21), consolidated certain transit programs and eliminated others. Under MAP-21, the JARC and New Freedom programs have been consolidated as follows:

- The Urbanized Area (5307) program now allows funding to be used for activities that were eligible under the JARC program.
- The Elderly and Disabled Program (5310) merges with the New Freedom Program, and funding formulas are modified in light of new eligibilities and program features.

Due to the consolidation of these two programs, SCAG will continue approving eligible JARC/New Freedom projects until programs funds have been programmed and expended, and current active projects are closed out.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

265

## EXPRESS TRAVEL CHOICES PHASE II

**Manager:** Annie Nam

**Program Objective:**

Develop an implementation plan for value pricing, including build-out of the existing and planned managed network of Express/HOT lanes across Southern California and integration with one or more pilot projects for cordon/area pricing within specific major activity centers.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

267

## CLEAN CITIES PROGRAM

**Manager:** Jason Greenspan/Marco Anderson

**Program Objective:**

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through on going funds from DOE and funds from the California Energy Commission (CEC). Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

# THE GENERAL FUND BUDGET (GF)

## What is the General Fund Budget?

The General Fund (GF) has been established to provide support to the Regional Council and its Subcommittees for the costs of stipends; travel; to fund costs not eligible for grant reimbursement (i.e., interest); to provide a source of working capital; to financial program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and to authorize establishment of and borrowing from a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants and/or contracts.

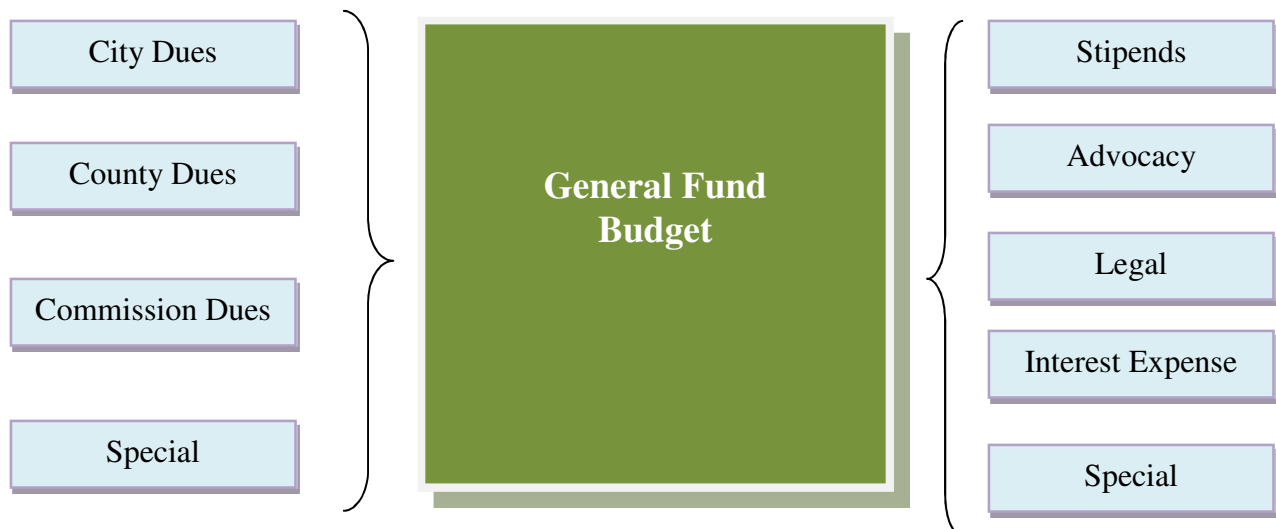
The Regional Council (RC) is responsible to conduct the affairs of the Association pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Executive Director. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all Association expenditures in accordance with the budget.

## Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of the Association in amounts sufficient to provide the funds required by the GF budget.

Budget staff prepares a proposed GF budget and submits it to the Chief Financial Officer (CFO) for review. The GF budget is submitted to the CFO in sufficient time to allow the items to be placed on the agendas for approval by the RC and the GA.

Member dues are calculated in accordance with the guidelines of the By-Laws.



## General Fund Line Item Budget

|                                      |   | FY14<br>ACTUAL | FY15<br>ADOPTED<br>BUDGET | FY16<br>PROPOSED<br>BUDGET | FY15<br>ADOPTED TO<br>FY16<br>PROPOSED<br>INCR (DECR) |
|--------------------------------------|---|----------------|---------------------------|----------------------------|---|
| <b>REVENUE:</b>                      | Membership Dues:                              |                |                           |                            |   |
|                                      | Counties                                      | 293,146        | 292,356                   | 293,957                    | 1,601   |
|                                      | Cities  | 1,446,376      | 1,500,396                 | 1,508,619                  | 8,223   |
|                                      | Commissions                                   | 85,000         | 85,000                    | 85,000                     | -   |
|                                      | Transportation Corridor Agency                | 10,000         | 10,000                    | 10,000                     | -   |
|                                      | Air Districts                                 | -              | 25,000                    | 25,000                     | -   |
|                                      | Sub-total                                     | \$ 1,834,522   | \$ 1,912,752              | \$ 1,922,576               | \$ 9,824  |
|                                      | Interest                                      | 53,149         | 48,000                    | 60,000                     | 12,000  |
|                                      | Other   | 86,569         | 54,503                    | 80,000                     | 25,497  |
|                                      | General Assembly Sponsorships & Registrations | 292,090        | 250,000                   | 284,500                    | 34,500  |
|                                      | Leasehold Improvements Reimbursement          | -              | 542,106                   | 542,106                    | -   |
|                                      | Sub-total                                     | \$ 431,808     | \$ 894,609                | \$ 966,606                 | \$ 71,997   |
| <b>Total Revenues</b>                |   | \$ 2,266,330   | \$ 2,807,361              | \$ 2,889,182               | \$ 81,821   |
| <b>EXPENDITURES:</b>                 |   |                |                           |                            |   |
| <b>Task .01<br/>Regional Council</b> | <b>Regional Council:</b>                      |                |                           |                            |   |
|                                      | Staff Time                                    | 7,249          | 10,260                    | 18,297                     | 8,037   |
|                                      | Conferences                                   | 16,104         | -                         | 15,000                     | 15,000  |
|                                      | Legal Services                                | 65,404         | 120,000                   | 100,000                    | (20,000)  |
|                                      | Miscellaneous Other                           | 6,227          | -                         | 3,000                      | 3,000   |
|                                      | Other Meeting Expense                         | 35,953         | 37,000                    | 45,000                     | 8,000   |
|                                      | SCAG Consultant                               | 5,000          | -                         | -                          | -   |
|                                      | Stipends                                      | 177,570        | 211,440                   | 230,000                    | 18,560  |
|                                      | Travel - Outside                              | 34,376         | 35,000                    | 35,000                     | -   |
|                                      | Travel - Local                                | 21,203         | 25,000                    | 25,000                     | -   |
|                                      | Travel > per diem                             | 1,592          | 4,000                     | 3,000                      | (1,000)   |
|                                      | Mileage - Local                               | 19,535         | 10,000                    | 20,000                     | 10,000  |
|                                      | Task sub-total                                | \$ 390,213     | \$ 452,700                | \$ 494,297                 | \$ 41,597   |
| <b>Task .02<br/>Legislative</b>      | <b>External Legislative:</b>                  |                |                           |                            |   |
|                                      | Staff Time                                    | 6,785          | 127,740                   | 6,035                      | (121,705)   |
|                                      | Federal Lobbyist                              | -              | 264,000                   | 202,861                    | (61,139)  |
|                                      | Other Meeting Expense                         | 10,604         | -                         | 20,000                     | 20,000  |
|                                      | State Lobbyist                                | 84,832         | 92,000                    | 91,000                     | (1,000)   |
|                                      | Task sub-total                                | \$ 102,221     | \$ 483,740                | \$ 319,896                 | \$ (163,844)  |
| <b>Task .03<br/>RHNA</b>             | <b>RHNA:</b>                                  |                |                           |                            |   |
|                                      | Staff Time                                    | 79,212         | 66,032                    | 31,568                     | (34,464)  |
|                                      | Legal Services                                | 4,908          | -                         | -                          | -   |
|                                      | SCAG Consultant                               | 5,000          | -                         | -                          | -   |
|                                      | Task sub-total                                | \$ 89,120      | \$ 66,032                 | \$ 31,568                  | \$ (34,464)   |

## General Fund Line Item Budget (Continued...)

|   |  | FY14<br>ACTUAL | FY15<br>ADOPTED<br>BUDGET | FY16<br>PROPOSED<br>BUDGET | FY15<br>ADOPTED TO<br>FY16<br>PROPOSED<br>INCR (DECR) |
|---|--|----------------|---------------------------|----------------------------|---|
| <b>Task .04<br/>Other</b>   | <b>Other:</b>                                  |                |                           |                            |   |
|   | Staff Time                                     | 10,696         | -                         | 8,142                      | 8,142   |
|   | Bank Fees                                      | 12,770         | 15,000                    | 15,000                     | -   |
|   | Contingency                                    | (29,637)       | -                         | -                          | -   |
|   | Demographic Workshop                           | 13,051         | 13,000                    | 13,000                     | -   |
|   | Economic Summit                                | 64,951         | 50,000                    | 57,000                     | 7,000   |
|   | Labor Summit                                   | 13,408         | 7,000                     | 13,500                     | 6,500   |
|   | Miscellaneous Other                            | 6,670          | 11,000                    | 11,000                     | -   |
|   | Office Supplies                                | 20,945         | 15,000                    | 20,000                     | 5,000   |
|   | Other Meeting Expense                          | 16,151         | -                         | 20,000                     | 20,000  |
|   | Professional Memberships                       | 11,572         | 12,719                    | 13,700                     | 981   |
|   | SCAG Consultant                                | 25,338         | -                         | -                          | -   |
|   | SCAG Memberships                               | 29,819         | 27,000                    | 5,250                      | (21,750)  |
|   | Scholarships                                   | 14,000         | 14,000                    | 32,000                     | 18,000  |
|   | Sponsorships                                   | 96,040         | 69,720                    | 112,750                    | 43,030  |
|   | Travel   | 17,329         | -                         | 15,000                     | 15,000  |
|   | Travel - Local                                 | 1,272          | 1,000                     | 1,000                      | -   |
|   | Trvl-Lodge >Per Diem                           | -              | 5,000                     | -                          | (5,000)   |
|   | Mileage - Local                                | 1,268          | 500                       | 1,000                      | 500   |
|   | Task sub-total                                 | \$ 325,641     | \$ 240,939                | \$ 338,342                 | \$ 97,403   |
| <b>Task .06<br/>GA</b>  | <b>General Assembly</b>                        |                |                           |                            |   |
|   | Staff Time                                     | 15,420         | 9,982                     | 11,043                     | 1,061   |
|   | General Assembly                               | 339,882        | 400,000                   | 500,000                    | 100,000   |
|   | Miscellaneous Other                            | 14             | -                         | -                          | -   |
|   | Printing                                       | 898            | 6,000                     | 5,000                      | (1,000)   |
|   | Travel - Local                                 | 538            | -                         | -                          | -   |
|   | Mileage  | 2,525          | 1,000                     | 2,500                      | 1,500   |
|   | Task sub-total                                 | \$ 359,278     | \$ 416,982                | \$ 518,543                 | \$ 101,561  |
| <b>Task .07<br/>LHI</b>   | <b>Leasehold Improvements</b>                  |                |                           |                            |   |
|   | Leasehold Improvements                         | -              | 542,106                   | 542,106                    | -   |
|   | Task sub-total                                 | \$ -           | \$ 542,106                | \$ 542,106                 | \$ -  |
| <b>Task .08<br/>Admin of Sec<br/>5337 &amp; 5339<br/>FTA Grants</b> | <b>Admin of Sec 5337 &amp; 5339 FTA Grants</b> |                |                           |                            |   |
|   | Staff Time                                     | 18,797         | -                         | -                          | -   |
|   | Task sub-total                                 | \$ 18,797      | \$ -                      | \$ -                       | \$ -  |
| <b>Task .09<br/>Reliability Data &amp;<br/>Analytical</b>           | <b>Reliability Data &amp; Analytical</b>       |                |                           |                            |   |
|   | Staff Time                                     | 19,628         | -                         | -                          | -   |
|   | Travel   | 1,095          | -                         | -                          | -   |
|   | Mileage  | 5              | -                         | -                          | -   |
|   | Task sub-total                                 | \$ 20,728      | \$ -                      | \$ -                       | \$ -  |

## General Fund Line Item Budget (Continued...)

|  |   | FY14<br>ACTUAL | FY15<br>ADOPTED<br>BUDGET | FY16<br>PROPOSED<br>BUDGET | FY15<br>ADOPTED TO<br>FY16<br>PROPOSED<br>INCR (DECR) |
|--|---|----------------|---------------------------|----------------------------|---|
| <b>Task .10</b><br><b>Capital</b><br><b>Outlay &gt; \$5K</b>                             | <b>Capital Outlay &gt; \$5K</b>                   |                |                           |                            |   |
|  | Staff Time  | 121,248        | -                         | -                          | -   |
|  | Professional Services                             | 38,132         | -                         | -                          | -   |
|  | SCAG Consultant                                   | 65,664         | -                         | -                          | -   |
|  | Software Support                                  | 41,352         | -                         | -                          | -   |
|  | Travel - Local                                    | 16             | -                         | -                          | -   |
|  | Mileage   | 238            | -                         | -                          | -   |
|  |   | \$ 266,650     | \$ -                      | \$ -                       | \$ -  |
| <b>Task .11</b><br><b>Public Records</b><br><b>Administration</b>                        | <b>Public Records Administration</b>              |                |                           |                            |   |
|  | Staff Time  | 23,946         | -                         | 12,905                     | 12,905  |
|  |   | \$ 23,946      | \$ -                      | \$ 12,905                  | \$ 12,905   |
| <b>Task .13</b><br><b>Sustainability</b><br><b>Project</b>                               | <b>Sustainability Project</b>                     |                |                           |                            |   |
|  | SCAG Consultant                                   | -              | 172,440                   | 275,000                    | 102,560   |
|  |   | \$ -           | \$ 172,440                | \$ 275,000                 | \$ 102,560  |
| <b>Task .14</b><br><b>International</b><br><b>Collaboration</b>                          | <b>International Collaboration</b>                |                |                           |                            |   |
|  | Staff Time  | -              | -                         | 33,071                     | 33,071  |
|  | Other Meeting Expense                             |                |                           | 5,000                      | 5,000   |
|  | Printing  |                | -                         | 5,000                      | 5,000   |
|  |   | \$ -           | \$ -                      | \$ 43,071                  | \$ 43,071   |
| <b>Task .15</b><br><b>Enhanced</b><br><b>Infrastructure</b><br><b>Financing District</b> | <b>Enhanced Infrastructure Financing District</b> |                |                           |                            |   |
|  | Miscellaneous Other                               | -              | -                         | 75,000                     | 75,000  |
|  |   |                | -                         |                            | -   |
|  |   | \$ -           | \$ -                      | \$ 75,000                  | \$ 75,000   |
| <b>Total for all tasks</b>   |   | \$ 1,596,594   | \$ 2,374,939              | \$ 2,650,727               | \$ 275,788  |
| Allocated Fringe Benefits  |   | 216,633        | 155,788                   | 88,900                     | (66,888)  |
| Allocated Indirect Costs   |   | 453,103        | 276,634                   | 149,555                    | (127,079)   |
| <b>Total</b>   |   | \$ 2,266,330   | \$ 2,807,361              | \$ 2,889,182               | \$ 81,821   |

Totals may not add due to rounding

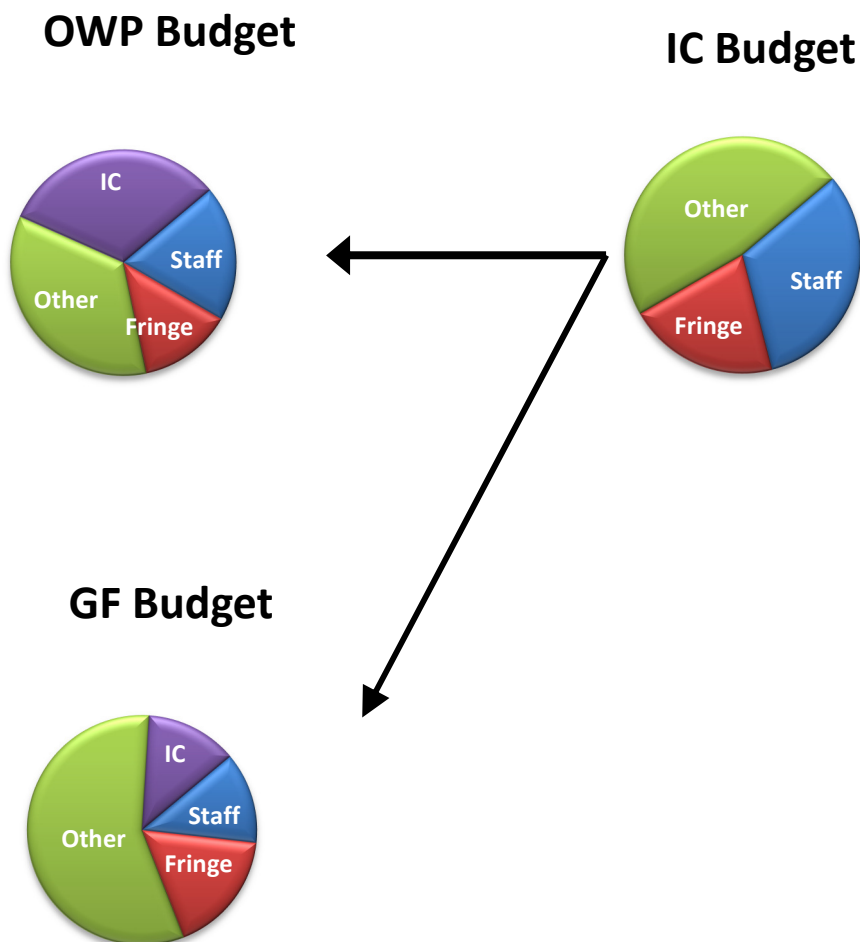
## THE INDIRECT COST BUDGET (IC)

### What is the Indirect Cost Budget?

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The funding document is the basis for generating the Indirect Cost Allocation Plan (ICAP) which is forwarded to Caltrans for approval.

### How is the Indirect Cost Budget Funded?

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget receives \$712.30 (71.23%). A review of the comprehensive line item budget chart on page 11 shows the impact of this concept. Notice that the OWP and General Fund budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.



## The Indirect Cost Budget

| GL Account | Cost Category                      | Adopted FY15  | Proposed FY16 | Incr (Decr) |
|------------|------------------------------------|---------------|---------------|-------------|
|            | Staff                              | \$ 3,716,315  | \$ 3,708,908  | \$ (7,407)  |
| 54300      | SCAG consultant                    | 1,370,481     | 1,433,359     | 62,878      |
| 54340      | Legal                              | 200,000       | 335,000       | 135,000     |
| 55210      | Software support                   | 527,279       | 460,460       | (66,819)    |
| 55220      | Hardware support                   | 113,780       | 79,777        | (34,003)    |
| 55240      | Repair- maintenance                | 20,000        | 30,000        | 10,000      |
| 55400      | Office rent 818-office             | 1,582,877     | 1,582,877     | -           |
| 55410      | Office rent satellite              | 171,490       | 171,490       | -           |
| 55420      | Equipment leases                   | 108,979       | 126,186       | 17,207      |
| 55430      | Equip repairs and maintenance      | 19,000        | 13,323        | (5,677)     |
| 55440      | Insurance                          | 170,722       | 170,722       | -           |
| 55441      | Payroll / bank fees                | 10,000        | 10,000        | -           |
| 55460      | Materials & equipment <\$5K        | 35,000        | 49,500        | 14,500      |
| 55510      | Office supplies                    | 80,000        | 80,000        | -           |
| 55520      | Graphic Supplies                   | 1,500         | 2,000         | 500         |
| 55530      | Telephone                          | 189,800       | 150,000       | (39,800)    |
| 55540      | Postage                            | 5,000         | 10,000        | 5,000       |
| 55550      | Delivery services                  | 5,000         | 5,000         | -           |
| 55600      | SCAG memberships                   | 104,313       | 182,151       | 77,838      |
| 55620      | Resource materials                 | 32,800        | 45,727        | 12,927      |
| 55700      | Depreciation - furniture & fixture | 5,738         | 45,000        | 39,262      |
| 55710      | Depreciation - computer            | 69,136        | 75,000        | 5,864       |
| 55715      | Amortization - software            | -             | 108,791       | 108,791     |
| 55720      | Amortization - lease               | 7,786         | 10,000        | 2,214       |
| 55800      | Recruitment adverting              | 18,500        | 15,000        | (3,500)     |
| 55801      | Recruitment - other                | 22,000        | 25,000        | 3,000       |
| 55810      | Public notices                     | 5,000         | 5,000         | -           |
| 55820      | Staff training                     | 80,000        | 81,500        | 1,500       |
| 55830      | Conferences/workshops              | 23,850        | 16,850        | (7,000)     |
| 55920      | Other meeting expense              | 2,200         | 5,200         | 3,000       |
| 55930      | Miscellaneous other                | 8,500         | 8,000         | (500)       |
| 55950      | Temporary help                     | 38,500        | 38,500        | -           |
| 56100      | Printing                           | 17,600        | 21,000        | 3,400       |
| 58100      | Travel                             | 109,050       | 91,500        | (17,550)    |
| 58101      | Travel - local                     | 11,800        | 11,450        | (350)       |
| 58110      | Mileage                            | 45,825        | 45,725        | (100)       |
| 58450      | SCAG rental vehicles               | 800           | 2,000         | 1,200       |
|            | Sub-total                          | \$ 8,930,621  | \$ 9,251,996  | \$ 321,375  |
| 50011      | Fringe benefits                    | 2,593,861     | 2,664,156     | 70,295      |
|            | Unrecovered overhead               | (794,248)     | (892,242)     | (97,994)    |
|            | Total                              | \$ 10,730,234 | \$ 11,023,910 | \$ 293,676  |

Totals may not add due to rounding



## IC Functional Activities

The Indirect Cost budget is spread across several functional areas within the agency. The following chart describes the functional areas.

| Group                             | Area                               | Functional Activity   |
|-----------------------------------|------------------------------------|---|
| Administration                    | Finance                            | Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits  |
|                                   | Human Resources                    | Human Resources is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.  |
|                                   | Information Technology             | Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.  |
| Agency-wide Management            |                                    | The Agency-wide Management section is responsible for the management of Association staff, the Association's budget, and day-to-day operations of the Association's departments. The Executive Director is the official representative of the Association and its policies.             |
| Legal Services                    |                                    | Legal Services is responsible for all internal and external legal affairs of the Association.   |
| Policy, Strategy & Public Affairs | Legislation                        | This unit is responsible for interfacing with the legislative processes at the federal and state level.   |
|                                   | Regional Services & Public Affairs | The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups. |

## THE FRINGE BENEFITS BUDGET (FB)

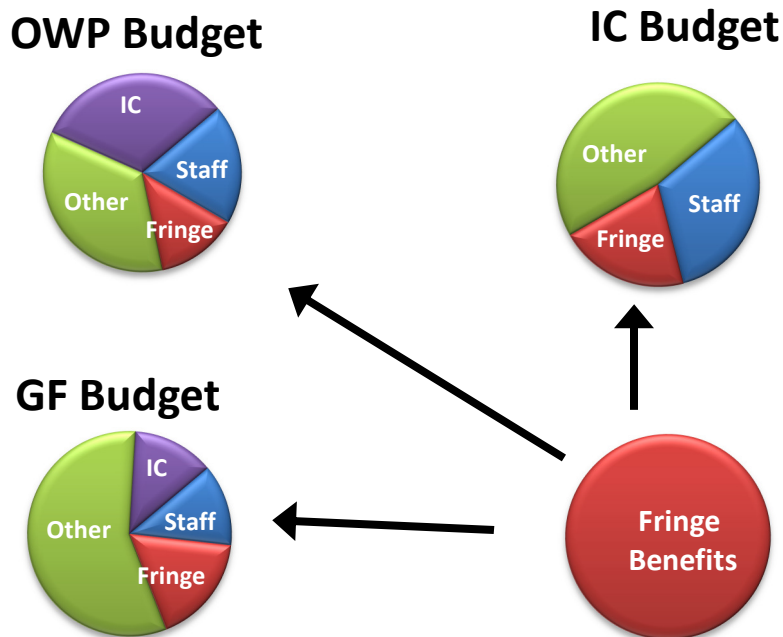
### What is the Fringe Benefits Budget?

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together. Some part-time staff, interns, temporary employees and temporary agency workers are not eligible for SCAG's fringe benefits programs.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB receives \$734.35 (73.44%).



## The Fringe Benefits Budget

| GL Account | Line Item                           | Adopted FY15 | Proposed FY16 | Incr (Decr) |
|------------|-------------------------------------|--------------|---------------|-------------|
| 60002      | Sick leave                          | 306,099      | 313,659       | 7,560       |
| 60004      | PFH                                 | 221,797      | 235,027       | 13,230      |
| 60003      | Holiday                             | 467,604      | 541,970       | 74,366      |
| 60001      | Vacation                            | 746,243      | 743,964       | (2,278)     |
| 60110      | PERS                                | 3,436,984    | 3,772,724     | 335,740     |
| 60120      | PARS                                | 68,012       | 69,375        | 1,363       |
| 60200      | Health insurance - actives          | 1,305,600    | 1,334,400     | 28,800      |
| 60201      | Health insurance - retirees PAYGO   | 544,277      | 570,065       | 25,788      |
| 60202      | Health insurance - retirees GASB 45 | 358,092      | 359,375       | 1,283       |
| 60210      | Dental insurance                    | 171,948      | 192,758       | 20,810      |
| 60220      | Vision insurance                    | 49,307       | 55,322        | 6,015       |
| 60225      | Life insurance                      | 76,153       | 76,153        | -           |
| 60240      | Medicare tax - employers            | 194,271      | 204,631       | 10,360      |
| 60245      | Social security tax employers       | 39,245       | 42,496        | 3,251       |
| 60300      | Tuition reimbursement               | 27,360       | 16,416        | (10,944)    |
| 60310      | Bus passes                          | 115,884      | 139,068       | 23,184      |
| 60320      | Carpool reimbursement               | 2,100        | 2,520         | 420         |
| 60400      | Workers compensation                | 117,311      | 117,311       | -           |
| 60405      | Unemployment compensation Insurance | 35,000       | 50,000        | 15,000      |
| 60410      | Miscellaneous employee benefits     | 58,860       | 52,660        | (6,200)     |
| 60415      | SCAG 457 match                      | 123,500      | 113,000       | (10,500)    |
| 60450      | Benefits administrative fees        | 3,160        | 3,743         | 583         |
| 60500      | Automobile allowance                | 16,200       | 9,600         | (6,600)     |
|            |                                     | 8,485,006    | 9,016,237     | 531,231     |

Totals may not add due to rounding

# SECTION III - APPENDIX

## DESCRIPTION OF SCAG BUDGET LINE ITEMS

| Account/Line Item                       | Description  |
|---|--|
| 500XX Staff                             | Staff wages including non-worktime   |
| 54300 SCAG Consultant                   | Outside experts retained to provide special expertise  |
| 54340 Legal                             | Outside legal experts retained to provide special expertise  |
| 54350 Professional Services             | Professional Services  |
| 55210 Software Support                  | Fees paid for telephone support and updates of SCAG's high end desktop and network software          |
| 55220 Hardware Support                  | Fees paid for maintenance and repair contracts on SCAG's computer servers                            |
| 55240 Repair Maintenance                | Processes that do not enhance function or extend the useful life of an asset are expensed as repairs |
| 5528X 3rd Party Contribution            | Like-kind contribution from other agencies that are match for SCAG's grants                          |
| 55400 Office Rent 818-Offices           | Rent paid for SCAG's main office   |
| 55410 Office Rent Satellite             | Rent paid for SCAG's satellite offices   |
| 55420 Equipment Leases                  | Fees paid for copier, telephone, postage, etc. equipment   |
| 55430 Equipment Repairs And Maintenance | Fees paid to outside vendors to repair SCAG owned equipment  |
| 55440 Insurance                         | SCAG's liability insurance   |
| 55441 Payroll / Bank Fees               | Fees paid for payroll processing & bank services   |
| 55460 Materials & Equipment <\$5,000    | Used to buy capital equipment with unit costs under \$5,000. (do not need to depreciate)             |

| Account/Line Item                         | Description  |
|---|--|
| 55510 Office Supplies                     | Routine office supplies and paper for copy machines  |
| 55520 Graphic Supplies                    | Materials used in the production of documents for agency communications, presentations, etc.   |
| 55530 Telephone                           | SCAG's monthly telephone fees paid for both voice and data lines   |
| 55540 Postage                             | Postage and delivery fees  |
| 55550 Delivery Services                   | Cost of outside courier delivery and other non-USPS services   |
| 55600 SCAG Memberships                    | Pays for SCAG to belong to various organizations   |
| 55610 Professional Memberships            | Fees paid on behalf of SCAG employees to belong to certain professional organizations  |
| 55620 Resource Material/Subscriber        | Fees for book purchases., subscriptions and data acquisition   |
| 55700 Depreciation - Furniture & Fixtures | The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account |
| 55710 Depreciation - Computer             | See above  |
| 55715 Amortization - Software             | To account for amortization of software  |
| 55720 Amortization - Lease                | To account for amortization of leasehold improvements.   |
| 55730 Capital Outlay                      | Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant  |
| 55800 Recruitment Advertising             | Advertising in certain journals and publications regarding job opportunities at SCAG   |
| 55801 Recruitment – Other                 | Moving expenses and cost of sponsoring foreign employees (visas).  |
| 55810 Public Notices                      | Legal advertising that SCAG must undertake to support certain programs or grants   |
| 55820 Staff Training                      | Used to provide access to outside training opportunities or to bring experts for in-house training   |

| Account/Line Item                | Description  |
|----------------------------------|--|
| 55830 Conferences/Workshops      | Cost of educational and informational events attended by SCAG staff and elected officials  |
| 55860 Scholarships               | Contributions by SCAG to offset the educational expense of selected students   |
| 55914 RC General Assembly        | The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities. |
| 55915 Demographic Workshop       | Pays for the meeting expenses of the annual workshop that addresses demographic issues   |
| 55916 Economic Summit            | Pays for the meeting expenses of the annual summit that addresses economic issues  |
| 55917 Labor Summit               | Pays for the meeting expenses of the annual summit that addresses labor issues   |
| 55920 Other Meeting Expense      | Pays for other, non-food expenses related to meeting support   |
| 55930 Miscellaneous Other        | Pays for other, minor expenses not categorized elsewhere   |
| 55940 Stipend-RC Meeting         | Stipends paid to RC Members for attending meetings   |
| 55950 Temporary Help             | SCAG occasionally uses employment agencies to provide short term staffing  |
| 55980 Contingency – General Fund | Non-reimbursable project costs amount available for unforeseen spending  |
| 56100 Printing                   | Pays for outside printing costs of SCAG publications and brochures   |
| 58100 Travel                     | Pays for staff and RC travel on behalf of SCAG projects  |
| 58101 Travel – Local             | Travel inside the SCAG region  |
| 58110 Mileage                    | Cost of automobile travel at the IRS rate per mile   |
| 58150 Staff Lodging Expense      | General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.                          |
| 58200 Travel-Registration Fees   | Pays conference and seminar registration fees  |

| Account/Line Item                       | Description  |
|---|--|
| 58450 SCAG Rental Vehicles              | Rental vehicle costs   |
| 58800 RC Sponsorships                   | General funds allocated to events supported by RC actions.   |
| 60110 Retirement-PERS                   | Pays for employee share of contributions to PERS   |
| 60120 Retirement-PARS                   | SCAG contribution to the supplemental defined benefit retirement plan  |
| 60200 Health Insurance                  | SCAG contribution for employee health insurance  |
| 60201 Health Insurance-Retirees PAYGO   | Retiree health insurance premiums paid to CalPERS  |
| 60202 Health Insurance-Retirees GASB 45 | Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary |
| 60210 Dental Insurance                  | SCAG contribution for employee dental insurance  |
| 60220 Vision Insurance                  | SCAG contribution for employee vision insurance  |
| 60225 Life Insurance                    | SCAG cost of life insurance for each benefit-eligible employee   |
| 60240 Medicare Tax Employer Share       | SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.            |
| 60245 Social Security Tax Employers     | Employer's share of social security on wages paid  |
| 60300 Tuition Reimbursement             | All employees can participate in a tuition reimbursement program for work related classes.                           |
| 60310 Transit Passes                    | All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.  |
| 60320 Carpool Reimbursement             | Eligible employees who are members of a carpool receive a specified monthly allowance.                               |
| 60400 Workers Compensation Insurance    | This is mandated insurance for employees that provides a benefit if the employee receives a work-related injury.     |
| 60405 Unemployment Comp Insurance       | Payments for unemployment insurance claims filed by former employees.  |

| Account/Line Item                     | Description  |
|---------------------------------------|--|
| 60410 Miscellaneous Employee Benefits | The cost of SCAG's Employee Assistance Program   |
| 60415 SCAG 457 Match                  | SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions. |
| 60450 Benefits – Administrative Fees  | These fees pay for third parties who administer SCAG's cafeteria plan.                               |
| 60500 Automobile Allowance            | Allowances payable to executives in accordance with employment contracts.                            |



**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16  
as of February 4, 2015**

|   | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|---|--|-------------------------------|
| <b><u>COUNTIES (6)</u></b>                  |  |                               |
| IMPERIAL                                    | 37,220   | 6,731                         |
| LOS ANGELES                                 | 1,046,557  | 125,851                       |
| ORANGE                                      | 121,473  | 35,545                        |
| RIVERSIDE                                   | 363,590  | 56,563                        |
| SAN BERNARDINO                              | 297,425  | 50,819                        |
| VENTURA                                     | 97,313   | 18,448                        |
|   | <hr/>  |                               |
| SUB-TOTAL                                   | 1,963,578  | 293,957                       |
|   | <hr/>  |                               |
| <b><u>CITIES (187) &amp; TRIBES (4)</u></b> |  |                               |
| ADELANTO                                    | 32,511   | 3,322                         |
| AGOURA HILLS                                | 20,625   | 2,040                         |
| ALHAMBRA                                    | 84,697   | 7,852                         |
| ALISO VIEJO                                 | 49,951   | 4,836                         |
| ANAHEIM                                     | 348,305  | 30,986                        |
| APPLE VALLEY                                | 70,755   | 6,642                         |
| ARCADIA                                     | 57,500   | 5,492                         |
| ARTESIA                                     | 16,776   | 1,706                         |
| AZUSA                                       | 48,385   | 4,700                         |
| BALDWIN PARK                                | 76,715   | 7,160                         |
| BANNING                                     | 30,325   | 3,132                         |
| BARSTOW                                     | 23,292   | 2,272                         |
| BEAUMONT                                    | 40,876   | 4,048                         |
| BELL  | 35,972   | 3,623                         |
| BELLFLOWER                                  | 77,741   | 7,249                         |
| BELL GARDENS                                | 42,667   | 4,204                         |
| BEVERLY HILLS                               | 34,677   | 3,510                         |
| BIG BEAR LAKE                               | 5,121  | 545                           |
| BLYTHE                                      | 18,992   | 1,899                         |
| BRADBURY                                    | 1,082  | 194                           |
| BRAWLEY                                     | 25,897   | 2,748                         |
| BREA  | 42,397   | 4,180                         |
| BUENA PARK                                  | 82,344   | 7,648                         |
| BURBANK                                     | 105,543  | 9,912                         |
| CALABASAS                                   | 23,943   | 2,328                         |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16**

as of February 4, 2015

|                    | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|--------------------|--|-------------------------------|
| CALEXICO           | 40,564   | 4,021                         |
| CALIMESA           | 8,231  | 815                           |
| CALIPATRIA         | 7,517  | 753                           |
| CAMARILLO          | 66,752   | 6,295                         |
| CANYON LAKE        | 10,826   | 1,190                         |
| CARSON             | 92,636   | 8,542                         |
| CATHEDRAL CITY     | 52,595   | 5,066                         |
| CERRITOS           | 49,741   | 4,818                         |
| CHINO              | 81,747   | 7,596                         |
| CHINO HILLS        | 76,131   | 7,109                         |
| CLAREMONT          | 35,920   | 3,618                         |
| COACHELLA          | 43,633   | 4,288                         |
| COLTON             | 53,057   | 5,106                         |
| COMMERCE           | 13,003   | 1,379                         |
| COMPTON            | 98,082   | 9,014                         |
| CORONA             | 159,132  | 14,564                        |
| COSTA MESA         | 111,846  | 10,459                        |
| COVINA             | 48,619   | 4,721                         |
| CUDAHY             | 24,142   | 2,346                         |
| CULVER CITY        | 39,579   | 3,936                         |
| CYPRESS            | 48,886   | 4,744                         |
| DANA POINT         | 34,037   | 3,455                         |
| DESERT HOT SPRINGS | 28,001   | 2,931                         |
| DIAMOND BAR        | 56,400   | 5,396                         |
| DOWNEY             | 113,363  | 10,591                        |
| DUARTE             | 21,668   | 2,131                         |
| EASTVALE           | 59,185   | 5,638                         |
| EL CENTRO          | 44,311   | 4,347                         |
| EL MONTE           | 115,064  | 10,739                        |
| EL SEGUNDO         | 16,897   | 1,717                         |
| FILLMORE           | 15,339   | 1,582                         |
| FONTANA            | 202,177  | 18,301                        |
| FOUNTAIN VALLEY    | 56,702   | 5,422                         |
| FULLERTON          | 140,131  | 12,915                        |
| GARDEN GROVE       | 173,953  | 15,851                        |
| GARDENA            | 60,082   | 5,716                         |
| GLENDALE           | 195,799  | 17,747                        |
| GLENDORA           | 51,290   | 4,952                         |
| GRAND TERRACE      | 12,285   | 1,316                         |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16  
as of February 4, 2015**

|                      | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|----------------------|--|-------------------------------|
| HAWAIIAN GARDENS     | 14,456   | 1,505                         |
| HAWTHORNE            | 86,644   | 8,022                         |
| HEMET                | 81,537   | 7,578                         |
| HERMOSA BEACH        | 19,750   | 1,964                         |
| HESPERIA             | 91,506   | 8,444                         |
| HIDDEN HILLS         | 1,901  | 265                           |
| HIGHLAND             | 54,033   | 5,191                         |
| HOLTVILLE            | 6,154  | 634                           |
| HUNTINGTON BEACH     | 195,999  | 17,765                        |
| HUNTINGTON PARK      | 59,033   | 5,625                         |
| IMPERIAL             | 16,708   | 1,700                         |
| INDIAN WELLS         | 5,137  | 546                           |
| INDIO                | 82,398   | 7,653                         |
| INDUSTRY             | 438  | 138                           |
| INGLEWOOD            | 111,795  | 10,455                        |
| IRVINE               | 242,651  | 21,814                        |
| IRWINDALE            | 1,466  | 227                           |
| JURUPA VALLEY        | 97,774   | 8,988                         |
| LA CANADA FLINTRIDGE | 20,535   | 2,033                         |
| LA HABRA             | 61,717   | 5,858                         |
| LA HABRA HEIGHTS     | 5,420  | 571                           |
| LA MIRADA            | 49,178   | 4,769                         |
| LA PALMA             | 15,896   | 1,630                         |
| LA PUENTE            | 40,478   | 4,014                         |
| LA QUINTA            | 39,032   | 3,888                         |
| LA VERNE             | 32,228   | 3,298                         |
| LAGUNA BEACH         | 23,225   | 2,266                         |
| LAGUNA HILLS         | 30,857   | 3,179                         |
| LAGUNA NIGUEL        | 64,460   | 6,096                         |
| LAGUNA WOODS         | 16,581   | 1,689                         |
| LAKE ELSINORE        | 56,718   | 5,424                         |
| LAKE FOREST          | 79,139   | 7,370                         |
| LAKEWOOD             | 81,224   | 7,551                         |
| LANCASTER            | 159,878  | 14,629                        |
| LAWDALE              | 33,228   | 3,385                         |
| LOMA LINDA           | 23,614   | 2,300                         |
| LOMITA               | 20,630   | 2,041                         |
| LONG BEACH           | 470,292  | 41,576                        |
| LOS ALAMITOS         | 11,729   | 1,268                         |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16**

as of February 4, 2015

|                                  | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|----------------------------------|--|-------------------------------|
| LOS ANGELES                      | 3,904,657  | 340,211                       |
| LYNWOOD                          | 70,980   | 6,662                         |
| MALIBU                           | 12,865   | 1,367                         |
| MANHATTAN BEACH                  | 35,619   | 3,592                         |
| MENIFEE                          | 83,716   | 7,767                         |
| MISSION VIEJO                    | 95,334   | 8,776                         |
| MONROVIA                         | 37,162   | 3,726                         |
| MONTCLAIR                        | 37,374   | 3,744                         |
| MONTEBELLO                       | 63,527   | 6,015                         |
| MONTEREY PARK                    | 61,777   | 5,863                         |
| MOORPARK                         | 35,172   | 3,553                         |
| MORENO VALLEY                    | 199,258  | 18,047                        |
| MORONGO-MISSION INDIANS          | 1,109  | 196                           |
| MURRIETA                         | 106,425  | 9,989                         |
| NEEDLES                          | 4,908  | 526                           |
| NEWPORT BEACH                    | 86,874   | 8,041                         |
| NORCO                            | 26,582   | 2,808                         |
| NORWALK                          | 106,630  | 10,006                        |
| OJAI                             | 7,594  | 759                           |
| ONTARIO                          | 167,382  | 15,280                        |
| OXNARD                           | 203,645  | 18,428                        |
| PALM DESERT                      | 50,417   | 4,877                         |
| PALM SPRINGS                     | 46,135   | 4,505                         |
| PALMDALE                         | 155,657  | 14,262                        |
| PALOS VERDES ESTATES             | 13,665   | 1,436                         |
| PARAMOUNT                        | 55,051   | 5,279                         |
| PASADENA                         | 140,879  | 12,980                        |
| PERRIS                           | 72,103   | 6,759                         |
| PICO RIVERA                      | 63,873   | 6,045                         |
| PLACENTIA                        | 52,094   | 5,022                         |
| POMONA                           | 151,713  | 13,920                        |
| PORT HUENEME                     | 22,399   | 2,194                         |
| RANCHO CUCAMONGA                 | 172,299  | 15,707                        |
| RANCHO MIRAGE                    | 17,745   | 1,790                         |
| RANCHO PALOS VERDES              | 42,358   | 4,177                         |
| PECHANGA BAND OF LUISENO INDIANS | 800  | 169                           |
| REDLANDS                         | 69,882   | 6,566                         |
| REDONDO BEACH                    | 67,717   | 6,378                         |
| RIALTO                           | 101,429  | 9,555                         |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16**

as of February 4, 2015

|  | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|--|--|-------------------------------|
| RIVERSIDE                                | 314,034  | 28,011                        |
| ROLLING HILLS                            | 1,895  | 265                           |
| ROLLING HILLS ESTATES                    | 8,184  | 810                           |
| ROSEMEAD                                 | 54,762   | 5,254                         |
| SAN BERNARDINO                           | 212,721  | 19,216                        |
| SAN BUENAVENTURA                         | 108,961  | 10,209                        |
| SAN CLEMENTE                             | 64,874   | 6,132                         |
| SAN DIMAS                                | 34,072   | 3,458                         |
| SAN FERNANDO                             | 24,222   | 2,353                         |
| SAN GABRIEL                              | 40,313   | 4,000                         |
| SAN JACINTO                              | 45,563   | 4,455                         |
| SAN JUAN CAPISTRANO                      | 35,900   | 3,616                         |
| SAN MARINO                               | 13,341   | 1,408                         |
| SANTA ANA                                | 331,953  | 29,567                        |
| SANTA CLARITA                            | 209,130  | 18,904                        |
| SANTA FE SPRINGS                         | 17,349   | 1,756                         |
| SANTA MONICA                             | 92,185   | 8,503                         |
| SANTA PAULA                              | 30,448   | 3,143                         |
| SEAL BEACH                               | 24,591   | 2,385                         |
| SIERRA MADRE                             | 11,094   | 963                           |
| SIGNAL HILL                              | 11,411   | 1,241                         |
| SIMI VALLEY                              | 126,305  | 11,714                        |
| SODOBA BAND OF LUISENO INDIANS           | 490  | 143                           |
| SOUTH EL MONTE                           | 20,426   | 2,023                         |
| SOUTH GATE                               | 96,057   | 8,839                         |
| SOUTH PASADENA                           | 26,011   | 2,758                         |
| STANTON                                  | 38,963   | 3,882                         |
| TEMECULA                                 | 106,289  | 9,977                         |
| TEMPLE CITY                              | 36,134   | 3,637                         |
| THOUSAND OAKS                            | 129,039  | 11,952                        |
| TORRANCE                                 | 147,706  | 13,572                        |
| TORRES MARTINEZ BAND OF CAHUILLA INDIANS | 4,075  | 454                           |
| TUSTIN                                   | 78,360   | 7,302                         |
| TWENTYNINE PALMS                         | 26,576   | 2,807                         |
| UPLAND                                   | 75,147   | 7,023                         |
| VERNON                                   | 122  | 111                           |
| VICTORVILLE                              | 120,590  | 11,218                        |
| VILLA PARK                               | 5,935  | 615                           |
| WALNUT                                   | 30,112   | 3,114                         |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2015 - 16**

as of February 4, 2015

|                                      | UNINC POP<br>COUNTIES/TOTAL<br><u>POP CITIES</u> | ASSESSMENTS<br><u>2015-16</u> |
|--------------------------------------|--|-------------------------------|
| WEST COVINA                          | 107,828  | 10,110                        |
| WEST HOLLYWOOD                       | 35,072   | 3,545                         |
| WESTLAKE VILLAGE                     | 8,386  | 828                           |
| WESTMINSTER                          | 91,652   | 8,456                         |
| WESTMORELAND                         | 2,301  | 300                           |
| WILDOMAR                             | 33,718   | 3,427                         |
| WHITTIER                             | 86,538   | 8,012                         |
| YORBA LINDA                          | 67,069   | 6,322                         |
| YUCCA VALLEY                         | 21,053   | 2,078                         |
| YUCAIPA                              | 52,654   | 5,071                         |
| <br>SUB-TOTAL                        | <br><u>16,368,268</u>                            | <br><u>1,508,619</u>          |
| GRAND TOTAL-ASSESSMENTS              | <u>18,331,846</u>                                | <u>1,802,576</u>              |
| <br><b><u>COMMISSIONS</u></b>        |  |                               |
| SANBAG                               | 2,085,669  | 25,000                        |
| RCTC                                 | 2,279,967  | 25,000                        |
| VCTC                                 | 842,967  | 10,000                        |
| Transportation Corridor Agency       |  | 10,000                        |
| OCTA                                 | 3,113,991  | 25,000                        |
| Air Districts                        |  | <u>25,000</u>                 |
| SUB-TOTAL                            |  | <u>120,000</u>                |
| <br>TOTAL MEMBERSHIP AND ASSESSMENTS |  | <br><u><u>1,922,576</u></u>   |

## SCAG Salary Schedule

(Effective Date 10/07/2014)

| Classification                           | Minimum    | Ranges         |                 | Maximum | Maximum    | Time Base      |
|--|------------|----------------|-----------------|---------|------------|----------------|
|  |            | Minimum Hourly | Midpoint Hourly |         |            |                |
| Accountant I                             | 56,484.06  | 27.16          | 64,949.25       | 31.23   | 73,414.43  | 35.30 Monthly  |
| Accountant II                            | 61,558.22  | 29.60          | 70,790.72       | 34.03   | 80,023.22  | 38.47 Monthly  |
| Accountant III                           | 68,340.27  | 32.86          | 78,587.60       | 37.78   | 88,834.93  | 42.71 Monthly  |
| Accounting Systems Analyst               | 75,716.37  | 36.40          | 87,077.54       | 41.86   | 98,438.70  | 47.33 Monthly  |
| Accounting Technician                    | 44,207.07  | 21.25          | 50,840.61       | 24.44   | 57,474.14  | 27.63 Hourly   |
| Administrative Assistant                 | 46,072.42  | 22.15          | 52,972.61       | 25.47   | 59,872.80  | 28.79 Hourly   |
| Assistant Analyst to the Ex Director     | 63,548.16  | 30.55          | 73,070.40       | 35.13   | 82,592.64  | 39.71 Monthly  |
| Assistant Regional Planner               | 60,503.04  | 29.09          | 69,588.48       | 33.46   | 78,673.92  | 37.82 Monthly  |
| Assistant to the Executive Director      | 102,061.44 | 49.07          | 117,374.40      | 56.43   | 132,687.36 | 63.79 Monthly  |
| Associate Analyst to the Ex Director     | 75,479.04  | 36.29          | 86,798.40       | 41.73   | 98,117.76  | 47.17 Monthly  |
| Associate Regional Planner               | 70,536.96  | 33.91          | 81,120.00       | 39.00   | 91,703.04  | 44.09 Monthly  |
| Budget and Grants Analyst I              | 61,695.30  | 29.66          | 70,948.38       | 34.11   | 80,201.47  | 38.56 Monthly  |
| Budget and Grants Analyst II             | 72,359.87  | 34.79          | 83,217.47       | 40.01   | 94,075.07  | 45.23 Monthly  |
| Chief Economic Advisor                   | 96,320.64  | 46.31          | 110,772.48      | 53.26   | 125,224.32 | 60.20 Monthly  |
| Chief Counsel/Director of Legal Services | 176,351.55 | 84.78          | 202,807.90      | 97.50   | 229,264.26 | 110.22 Monthly |
| Chief Deputy Executive Director          | 192,745.60 | 92.67          | 221,657.44      | 106.57  | 250,569.28 | 120.47 Monthly |
| Chief Financial Officer                  | 167,834.37 | 80.69          | 193,011.94      | 92.79   | 218,189.50 | 104.90 Monthly |
| Chief Information Officer                | 159,751.49 | 76.80          | 183,722.66      | 88.33   | 207,693.82 | 99.85 Monthly  |
| Chief Modeler                            | 101,200.32 | 48.65          | 116,380.37      | 55.95   | 131,560.42 | 63.25 Monthly  |
| Chief of Research and Forecasting        | 101,200.32 | 48.65          | 119,669.41      | 57.53   | 138,138.49 | 66.41 Monthly  |
| Clerk of the Board                       | 87,141.60  | 41.90          | 100,206.91      | 48.18   | 113,272.22 | 54.46 Monthly  |
| Contracts Administrator I                | 61,695.30  | 29.66          | 70,948.38       | 34.11   | 80,201.47  | 38.56 Monthly  |
| Contracts Administrator II               | 72,359.87  | 34.79          | 83,217.47       | 40.01   | 94,075.07  | 45.23 Monthly  |
| Contracts and Purchasing Assistant       | 50,065.60  | 24.07          | 57,581.47       | 27.68   | 65,097.34  | 31.30 Hourly   |
| Database Administrator                   | 80,900.35  | 38.89          | 93,033.10       | 44.73   | 105,165.84 | 50.56 Monthly  |
| Department Manager                       | 119,683.20 | 57.54          | 137,635.68      | 66.17   | 155,588.16 | 74.80 Monthly  |
| Deputy Director (Division)               | 146,770.62 | 70.56          | 168,787.42      | 81.15   | 190,804.22 | 91.73 Monthly  |
| Deputy Executive Director                | 183,396.93 | 88.17          | 210,914.91      | 101.40  | 238,432.90 | 114.63 Monthly |
| Deputy Legal Counsel I                   | 97,341.92  | 46.80          | 111,948.72      | 53.82   | 126,555.52 | 60.84 Monthly  |
| Deputy Legal Counsel II                  | 116,809.88 | 56.16          | 134,338.04      | 64.59   | 151,866.20 | 73.01 Monthly  |
| Division Director                        | 159,751.49 | 76.80          | 183,722.66      | 88.33   | 207,693.82 | 99.85 Monthly  |
| Executive Director                       | FLAT       |                | 300,659.24      | 144.55  | 300,659.24 | 144.55 Monthly |
| GIS Analyst                              | 69,888.00  | 33.60          | 80,371.20       | 38.64   | 90,854.40  | 43.68 Monthly  |
| Graphics Designer                        | 54,667.44  | 26.28          | 62,867.88       | 30.22   | 71,068.32  | 34.17 Monthly  |
| Human Resources Analyst                  | 65,660.40  | 31.57          | 75,503.48       | 36.30   | 85,346.56  | 41.03 Monthly  |
| Internal Auditor                         | 136,780.80 | 65.76          | 157,297.92      | 75.62   | 177,815.04 | 85.49 Monthly  |
| Lead Accountant                          | 95,517.97  | 45.92          | 109,849.38      | 52.81   | 124,180.78 | 59.70 Monthly  |
| Lead Budget & Grants Analyst             | 87,560.51  | 42.10          | 100,686.14      | 48.41   | 113,811.78 | 54.72 Monthly  |
| Lead Graphics Designer                   | 65,033.28  | 31.27          | 74,782.66       | 35.95   | 84,532.03  | 40.64 Monthly  |
| Lead Operations Technician               | 63,927.55  | 30.73          | 73,519.06       | 35.35   | 83,110.56  | 39.96 Monthly  |
| Lead Programmer Analyst                  | 93,760.37  | 45.08          | 107,820.96      | 51.84   | 121,881.55 | 58.60 Monthly  |
| Legislative Analyst I                    | 55,901.04  | 26.88          | 64,285.00       | 30.91   | 72,668.96  | 34.94 Monthly  |
| Legislative Analyst II                   | 66,976.00  | 32.20          | 77,022.40       | 37.03   | 87,068.80  | 41.86 Monthly  |
| Legislative Analyst III                  | 77,476.88  | 37.25          | 89,090.04       | 42.83   | 100,703.20 | 48.42 Monthly  |
| Legislative Analyst IV                   | 87,858.16  | 42.24          | 101,038.08      | 48.58   | 114,218.00 | 54.91 Monthly  |

## SCAG Salary Schedule

(Effective Date 10/07/2014)

| Classification                     | Minimum    | Minimum<br>Hourly | Ranges     |                    | Maximum    | Maximum<br>Hourly | Time Base |
|------------------------------------|------------|-------------------|------------|--------------------|------------|-------------------|-----------|
|                                    |            |                   | Midpoint   | Midpoint<br>Hourly |            |                   |           |
| Management Analyst                 | 71,736.08  | 34.49             | 82,500.08  | 39.66              | 93,264.08  | 44.84             | Monthly   |
| Member Relations Officer I         | 55,901.04  | 26.88             | 64,285.00  | 30.91              | 72,668.96  | 34.94             | Monthly   |
| Member Relations Officer II        | 66,976.00  | 32.20             | 77,022.40  | 37.03              | 87,068.80  | 41.86             | Monthly   |
| Member Relations Officer III       | 77,476.88  | 37.25             | 89,090.04  | 42.83              | 100,703.20 | 48.42             | Monthly   |
| Member Relations Officer IV        | 87,858.16  | 42.24             | 101,038.08 | 48.58              | 114,218.00 | 54.91             | Monthly   |
| Office Assistant                   | 39,717.60  | 19.10             | 45,681.17  | 21.96              | 51,644.74  | 24.83             | Hourly    |
| Office Services Specialist         | 39,717.60  | 19.10             | 45,681.17  | 21.96              | 51,644.74  | 24.83             | Hourly    |
| Operations Technician              | 39,717.60  | 19.10             | 45,681.17  | 21.96              | 51,644.74  | 24.83             | Hourly    |
| Operations Technician II           | 47,684.83  | 22.93             | 54,834.00  | 26.36              | 61,983.17  | 29.80             | Hourly    |
| Operations Technician III          | 53,280.86  | 25.62             | 61,271.81  | 29.46              | 69,262.75  | 33.30             | Hourly    |
| Planning Technician                | 56,784.00  | 27.30             | 65,307.84  | 31.40              | 73,831.68  | 35.50             | Hourly    |
| Program Manager I                  | 95,397.12  | 45.86             | 109,699.20 | 52.74              | 124,001.28 | 59.62             | Monthly   |
| Program Manager II                 | 102,061.44 | 49.07             | 117,374.40 | 56.43              | 132,687.36 | 63.79             | Monthly   |
| Programmer Analyst                 | 69,702.67  | 33.51             | 80,161.54  | 38.54              | 90,620.40  | 43.57             | Monthly   |
| Public Affairs Specialist I        | 55,901.04  | 26.88             | 64,285.00  | 30.91              | 72,668.96  | 34.94             | Monthly   |
| Public Affairs Specialist II       | 66,976.00  | 32.20             | 77,022.40  | 37.03              | 87,068.80  | 41.86             | Monthly   |
| Public Affairs Specialist III      | 77,476.88  | 37.25             | 89,090.04  | 42.83              | 100,703.20 | 48.42             | Monthly   |
| Public Affairs Specialist IV       | 87,858.16  | 42.24             | 101,038.08 | 48.58              | 114,218.00 | 54.91             | Monthly   |
| Receptionist                       | 39,717.60  | 19.10             | 45,681.17  | 21.96              | 51,644.74  | 24.83             | Hourly    |
| Regional Planner Specialist        | 89,157.12  | 42.86             | 102,523.20 | 49.29              | 115,889.28 | 55.72             | Monthly   |
| Senior Accountant                  | 75,642.11  | 36.37             | 86,987.26  | 41.82              | 98,332.42  | 47.28             | Monthly   |
| Senior Administrative Assistant    | 53,280.86  | 25.62             | 61,271.81  | 29.46              | 69,262.75  | 33.30             | Hourly    |
| Senior Analyst to the Ex Director  | 85,363.20  | 41.04             | 98,167.68  | 47.20              | 110,972.16 | 53.35             | Monthly   |
| Senior Budget & Grants Analyst     | 79,598.27  | 38.27             | 91,541.63  | 44.01              | 103,484.99 | 49.75             | Monthly   |
| Senior Contracts Administrator     | 79,598.27  | 38.27             | 91,541.63  | 44.01              | 103,484.99 | 49.75             | Monthly   |
| Senior Economist                   | 87,260.16  | 41.95             | 100,351.68 | 48.25              | 113,443.20 | 54.54             | Monthly   |
| Senior Graphic Designer            | 61,641.22  | 29.64             | 70,885.15  | 34.08              | 80,129.09  | 38.52             | Monthly   |
| Senior Human Resources Analyst     | 79,988.48  | 38.46             | 91,996.32  | 44.23              | 104,004.16 | 50.00             | Monthly   |
| Senior Management Analyst          | 78,912.08  | 37.94             | 90,752.48  | 43.63              | 102,592.88 | 49.32             | Monthly   |
| Senior Operations Technician       | 58,616.06  | 28.18             | 67,401.36  | 32.40              | 76,186.66  | 36.63             | Monthly   |
| Senior Programmer Analyst          | 84,940.75  | 40.84             | 97,673.78  | 46.96              | 110,406.82 | 53.08             | Monthly   |
| Senior Regional Planner            | 77,600.64  | 37.31             | 89,244.48  | 42.91              | 100,888.32 | 48.50             | Monthly   |
| Senior Regional Planner Specialist | 95,397.12  | 45.86             | 109,699.20 | 52.74              | 124,001.28 | 59.62             | Monthly   |
| Transportation Modeler I           | 59,654.40  | 28.68             | 68,602.56  | 32.98              | 77,550.72  | 37.28             | Monthly   |
| Transportation Modeler II          | 70,536.96  | 33.91             | 81,120.00  | 39.00              | 91,703.04  | 44.09             | Monthly   |
| Transportation Modeler III         | 83,241.60  | 40.02             | 95,734.08  | 46.03              | 108,226.56 | 52.03             | Monthly   |
| Transportation Modeler IV          | 95,397.12  | 45.86             | 109,699.20 | 52.74              | 124,001.28 | 59.62             | Monthly   |
| Transportation Modeling Prog Mgr   | 102,061.44 | 49.07             | 117,374.40 | 56.43              | 132,687.36 | 63.79             | Monthly   |
| Web/Graphic Designer               | 60,136.13  | 28.91             | 69,155.42  | 33.25              | 78,174.72  | 37.58             | Monthly   |